

DRAFT

STRATHCONA CHRISTIE ASPEN COMMUNITY ASSOCIATION (SCA CA)

ANNUAL GENERAL MEETING MINUTES

June 6, 2013

ATTENDANCE:

Board:

Maureen Smith, President
Andy Kneubuhler, Past President
Kewal Khakh, Treasurer
Sohaib Wasif, Business and Strategic Planning
Ted Greenhough, Development
Shelley Bartole, Traffic and Aspen Membership
Sanjeev Kad, Development
Roy Kuhnlein, Casino and Rinks
Mustafa Abalrahman, Director at Large

Also in Attendance:

Alderman Richard Pootmans, Alderman for Ward 6
Sarah Rooseboom, Community Liaison
John Merriman, representing Calgary Community & Neighbourhood Services
Paul Meunier, Federation of Calgary Communities
Carolyn Jurek, Office Manager
Trevor Lakatos, Building Superintendent
Michael Smith, Westhills Summer Camps Administrator & IT Support
Michelle Hartwick, Olympic Heights School Liaison

The Meeting was called to order and Maureen Smith introduced herself, welcomed all attendees and introduced the SCA CA Board and the special guests.

HOUSEKEEPING

Maureen Smith confirmed that in accordance with Section 5.04 of the By-laws of the Association, that proper notice of the SCA CA AGM was given by public advertisement on signs throughout the Community as well as in the April edition of the community newsletter, the Strathcona Gazette, and by email newsletter.

Maureen then declared that the meeting was duly constituted for the transaction of business pursuant to Section 5.06 of the Association By-law's that provides that a quorum for the transaction of business at any general meeting of the Association consists of not less than 15 members present. Maureen then advised that she would keep record of the minutes of this meeting and that these minutes would be published on the website (www.scacalgary.ca). Maureen further advised that copies of the Meeting Agenda, SCA CA Board Report, Minutes from the May 2, 2012 AGM and 2012 Audited Financial Statements were available at the back of the hall.

Maureen informed the attendees that the first order of business was the approval of the minutes from last year's Annual General Meeting of the Association, held May 2, 2012. Maureen inquired to any errors or omissions noted in these minutes. If not, she asked for a motion adopting the minutes as written.

Sanjeev Kad moved that the minutes of the 2012 Annual General Meeting of the Strathcona Christie Aspen Community Association be adopted as written. Andy Kneubuhler seconded. There were no discussions; all were in favour and motion carried.

Maureen informed that the next item on the agenda was to receive and consider the financial statements for the SCA CA as of December 31, 2012 together with the Auditor's Report. Maureen then introduced Kewal Khakh, Treasurer, to give a brief overview of the 2012 financial statements.

Sanjeev Kad moved that the 2012 financial statements and the Auditor's report thereon be accepted as presented. Mustafa Abalrahman seconded the motion and motion carried.

Maureen then explained that in accordance with Section 8.01 of the By-laws of the Association, the members may appoint the Auditors of the Association and fix the remuneration of the Auditors or such matters may be deferred to an alternate meeting of the Directors. Maureen proposed that the Federation of Calgary Communities (FCC) be retained and appointed as Auditors and the remuneration set at not more than \$8,000.

Kewal Khakh moved that the FCC be appointed as Auditors for the Year 2013 and remuneration set at not more than \$8,000. Sanjeev Kad seconded and motion carried.

PRESIDENT'S REPORT

Maureen provided an overview of the three main goals set for the 2012 year. These included:

1. Membership

The SCA wanted to increase our membership and include as many residents as possible in our Community Association. We hosted Family Spaghetti and Movie Nights, Halloween Carnival, Garbage and Recycling Events, Family Swim Night at the Westside Rec Centre, Family Skating Events, Holiday Craft Fair and a Parade of Garage Sales – all included in your \$5 yearly family membership.

SCA sponsored programming includes: art classes, line and senior dance classes, Tai Chi and Bridge. We donate space and resources monthly to Inn From the Cold and to St. Martin's Church's ESL program. We have expanded our Programming to include as wide a demographic as possible and we have 30 renters using our building to offer programs totalling 80 sessions a week.

The SCA also hosts weddings, birthdays, and other celebrations, Art Shows, Fundraisers, Ward 6 and West LRT Open Houses, election polling stations, AGM's and more.

All these programs, events and celebrations have significantly increased our membership and drawn new Board Members to the SCA.

This is an ongoing goal – we will continue to strive to include as many residents as possible in our Community Association.

2. Building Projects and Renovations

This year the SCA applied for and received nearly a quarter of a million dollars from Grants from the City, the Province and the Federal Government. The Community Association building and lands are owned by the City and leased to the Community Association who is trusted with the stewardship and upkeep of the building and lands. Operations revenue supports the day to day cost of running the building but it cannot support the capital cost projects that the SCA building requires on a continuing basis. The exterior of the building has been painted and new exterior windows installed. The grading and landscaping of the back patio area to fix a drainage problem and pouring new concrete curbs for the pond rink has begun. Inside the SCA has replaced the flooring in the Loft and basement, built a wheelchair accessible washroom and several new storage solutions. A historical detailed list was attached to the President's Report.

Maureen thanked the SCA staff for assisting in the completion of the capital projects and for their dedication to the SCA.

3. Community Garden

The SCA built the first stage of the new Community Garden. Thank you to Trevor Lakatos who headed up the building of the gardening boxes and donated time and equipment.

The Board is in the process of developing a Business Plan that will provide a summary of operations, finances and future planning. When the Business Plan is complete it will be posted on our website for you to review. In that Plan we will articulate our goals for the coming years.

BOARD OF DIRECTOR'S REPORTS

Andy Kneubuhler, Past President, provided an update of the West LRT and parking concerns.

Sohaib Wasif, Business and Strategic Planning Director, commented on the progress of the SCA's Business Plan.

Ted Greenhough, Development Director, spoke to the development of the Haddock Tree Nursery property and the expansion of the Sobeys Grocery Store.

Shelley Bartole, Traffic and Membership Director, spoke to the continuing concern of traffic and parking.

Maureen Smith for Carrie Ferguson, Programs Director, gave an overview of the programs hosted by the SCA and the summer programming being offered by Westhills Community Camps.

ELECTION OF DIRECTORS

The following Directors are entering the second year of their two year terms:

Maureen Smith, President
Andy Kneubuhler, Past President
Sohaib Wasif, Business and Strategic Planning Director
Shelley Bartole, Traffic and Membership Director
Carrie Ferguson, Programs Director

Mustafa Abalrahman, Director at Large, has agreed to return to the Board for a second term.

The following Directors will not be returning to the SCA Board:

Ted Greenhough, Development Director
Michelle Greenhough, Secretary
John Merrett, Recreation Director
D'Arcy Paladeau, Horticulture Director
Brian Gobeille, Signs and Traffic Director

As an acknowledgment of their service they were presented with lifetime memberships in the SCA.

The following individuals were nominated to join as Directors on the SCA Board:

Roy Kuhnlein
Azad Chandler
Paul Avender

Kewal Khakh moved that the nominations be closed and that those nominated be duly elected by acclamations as Directors of the Association for the next year. Motion seconded by Sanjeev Kad. Motion carried.

GUEST SPEAKERS

Alderman Richard Pootmans introduced himself and addressed a variety of topics including: the West LRT and concerns regarding feeder busses, parking, landscaping and retailers , new proposed street lights, traffic calming and traffic studies in Aspen.

Paul Meunier from the Federation of Calgary Communities (FCC) introduced himself and the role of the FCC. He also told those attending that the FCC was looking for community volunteers to participate in the Stampede Parade.

John Merriman from the City of Calgary, Community and Neighbourhood Services and the SCA's Community Recreation Co-ordinator, spoke about his role and the role that volunteerism plays in communities.

As there were no further questions or comments from the floor Maureen Smith moved that the AGM be adjourned. Motion seconded by Andy Kneubuhler. Motion carried.

Next SCA Board Meeting June 12, 2013 – Board Orientation

