

FINAL

Strathcona, Christie, Aspen Community Association (SCA)

Board Meeting Minutes

April 12, 2017

Board Attendance:

Maureen Smith, President
Roy Kuhnlein, Vice President
Simon Fletcher, Treasurer
Karla Pollock, Secretary
Shelley Bartole, Development / New Schools / Traffic
Kathy Underhill, Dementia Friendly Communities Liaison

Also in Attendance:

James Runge, City of Calgary, Neighbourhood Partnership Coordinator (NPC)
Shannon Martel, Communications & Community Liaison to Councillor Richard Pootmans, Ward 6

Item 1: Meeting Called to Order

Maureen Smith called the meeting to order at 7:00pm.

Item 2: Additions to Agenda

Maureen Smith briefly reviewed agenda for concurrence.

Item 3: Approval of Past Minutes

Motion made by Maureen Smith to accept the SCA Meeting Minutes from March 15, 2017. Motion seconded by Kathy Underhill. Motion carried.

Item 4: Programs Review - Maureen Smith

Events / Programming:

March Family Spaghetti Dinner & Movie Night - Maureen Smith updated that the March Family Spaghetti Dinner & Movie Night was a lower turn-out than normal. There were Spaghetti Dinners held in both February and March. Both were a success but lower attendance than in the past. Discussion that perhaps the "busy" time of year for families is contributing to lower turn-outs. Plan to revisit in the new year and may consider cutting or rescheduling one of the spring Spaghetti Dinners.

Canada 150:

Maureen Smith updated that Shelley Lakatos will speak about the The Canada 150 Celebration On The Hill at the upcoming SCA Annual General Meeting. James Runge announced that the West Springs, Cougar Ridge (WSCR) Community Association has accepted our invitation to participate and co-host the event with us. Current biggest need is to get the 'transportation plan' organized for the event.

Upcoming SCA Sponsored Events:

Recycling Day - April 22, 2017 from 9-1pm in the SCA parking lot
Annual General Meeting - May 10, 2017 at 7pm in the SCA Founder's Room
Parade of Garage Sales - May 13, 2017

Item 5: President's Report – Maureen Smith

Maureen Smith updated that there is ongoing discussion about establishing an Advertising Policy for our Gazette Newsletter, Signage and Communications. Input is welcome.

Maureen shared about her attendance at the Grand Opening & Ribbon-Cutting Ceremony of Good Earth Coffeehouse in the Strathcona Square Shopping Centre. She was invited to say a few words at the event along with Ward 6 Councilor, Richard Pootmans and Calgary-West MLA, Mike Ellis.

Maureen invited all interested Board Directors to attend an upcoming meeting with two Aspen Woods residents who are interested in establishing an independent Aspen Woods Community Association. James Runge said that he would attend to offer NPC support and resources.

Maureen updated on a current Strathcona/Christie Park water drainage improvement project. Concerned residents are encouraged to attend the Ward 6 Open House on May 3, 2017 from 5-8pm at the Glendale Community Association Hall to have their concerns addressed.

Maureen reminded Board Directors of our upcoming Annual General Meeting on May 10, 2017. Officers should prepare their reports and all arrive at 6:30pm.

Item 6: Committee and Directors Reports

Treasurer - Simon Fletcher

Confirmation that the 2016 Financial Audit is near completion and undergoing final revision.

Simon Fletcher distributed the Draft Financial Statements for the year ended December 31, 2016 and the Draft Budget for 2017.

For the 2017 Budget, Simon explained that only cash flows are considered - non-cash events are ignored (depreciation, deferred grants). The Budget is broken-out into two broad categories Operating (day-to-day) and Capital Spending (big ticket items). For Operating Expenses, he used an extrapolation of 2016/2015 Financial Statements and Supplemental Schedules for Operating Activities, with some tweaks for seasonality and changes.

Casino funds are made available to offset utilities as cost incurred - the two line items offset in the model. Grants outlays and recoveries are based on Maureen Smith's schedule that was circulated at the March Board meeting with timing to be refined per additional discussions.

Simon tabled the Budget for 2017 and welcomed input during the review.

Cash Sources

Rental revenue, program revenue, casino contributions, membership dues, interest & investment income, donations, social events and grant contributions.

Cash Usage Operating Expenses

Administration - advertising, accounting, legal, administrative, management, office

Hall Expenses - building superintendent, exterior maintenance, fire alarms, insurance, interior maintenance, janitorial, recycling, garbage, snow removal, utilities, telecommunications

Programs and Sports

Special Events

An error was noted in the Draft Budget for 2017 for the amount stated for the Canada 150 Grant Contribution. Simon Fletcher will make the correction.

Development / New Schools / Traffic - Shelley Bartole

Project update on a 68 unit Condominium proposed for 17 Avenue and Aspen Summit Drive S.W. (near Shopper's Drug Mart in Aspen Landing Shopping Centre). Shelley Bartole expressed optimism that there appears to be plans for adequate site parking for residents and guests. Ongoing discussion on traffic control methods at the nearby intersections.

Item 7: Communications & Community Liaison to Councillor Richard Pootmans, Ward 6 - Shannon Martel

Shannon Martel introduced herself to the Board, temporarily filling in for absent Eileen at Councillor Richard Pootman's office. Shannon reported that a recent Councillor Chat Information Session was a success. She announced an upcoming Ward 6 Open House on May 3, 2017 from 5-8pm at the Glendale Community Association Hall. Representatives from Calgary Police Services, Calgary Fire Department, Calgary Neighbourhoods and from City of Calgary Bylaws, Parks, Waste and Recycling Management, Water Management, etc.. will be in attendance.

Shannon updated about ongoing Development Permit processes, retaining wall improvements and off-leash parks. She distributed a handout from the City of Calgary Water Services on a Community Drainage Improvement Program and Dry Pond Expansion currently happening in Christie Park. She shared that this information is available online through the City of Calgary's website. Shannon advised that if any residents have questions or concerns, we should encourage them to attend the Ward 6 Open House on May 3, 2017.

Shannon shared a recent resident complaint that a section of stone material has broken away from a stone fence in his neighbourhood, to the west of Sobey's in the Strathcona Shopping Centre. The resident was told that the repair should be done and paid for by the SCA Community Association. This began a group discussion; with questions raised about who is responsible for repairing the stucco and stone perimeter fences throughout Strathcona, Christie

Park and Aspen Woods. Group consensus that we do not feel that the SCA is responsible for repairing the perimeter stone fences and entry features throughout the neighbourhoods. Maureen Smith defended our role and duties as a Community Association. Shannon will take the resident's complaint back to the City of Calgary for further discussion.

Item 8: City of Calgary Neighbourhood Partnership Coordinator (NPC) - James Runge

James Runge distributed his monthly NPC Report for the Board's consideration.

NPC Requests:

The Park N Play / Stay N Play dates have been confirmed, August 8-11, 2017. The contract will be available shortly as well as marketing materials.

Breakout Youth Summer Program at SCA Hall - featuring Cooking Classes, August 21-25, 2017, 1-4pm

NPC Supported Items:

National Volunteer Week - April 23-29, 2017

Neighbour Day - June 17, 2017

Village Brewery "Give-Back Program" - April 1 to August 31, 2017 - 15% from receipts donated back to Community Associations

2017 Spring Clean-up - Street Sweeping, April to June 2017 around the City

What Goes Where Online Recycling Tool

Age Friendly Neighbourhoods

Community Engagement Report FeedBack

External Partner Survey Feedback

The Calgary Joint Graffiti Investigative Team (JGIT)

Communities Choosewell - Kathy Underhill will look into their possible involvement for our Canada 150 event

Celebrate Canada 150 in Calgary

City of Calgary Map Gallery

Grant Opportunities:

Calgary Foundation - Neighbour Grants and Stepping Stone Grants

Taking Time to Manage Energy (TAME) Grant - Municipal Climate Change Action Centre. Can be used for interior and exterior light improvements. Send details to City of Calgary and they will complete and submit the application.

Open deadline.

Government of Alberta Community Initiatives Program (CIP) Grants

Community Facility Enhancement Program (CFEP) Grants

Training Opportunities:

Various ongoing Federation Workshops

Did You Know?:

Various ongoing city-wide events and external opportunities

Item 9: Meeting Called to Close

Motion made by Maureen Smith to adjourn the meeting at 8:50pm. Motion seconded by Simon Fletcher. Motion carried.

~ Annual General Meeting - May 10, 2017 at 7:00pm, SCA Community Association Hall Founder's Room.

~ Next Board Meeting - May 17, 2017 at 7:00pm, SCA Community Association Hall Founder's Room.