

# **FINAL**

## **Strathcona, Christie, Aspen Community Association (SCA)** **Board Meeting Minutes** **April 13, 2013**

### **Present:**

Maureen Smith, President  
Andy Kneubuhler, Past President  
Kewal Khakh, Treasurer  
Carrie Ferguson, Program Director  
Brian Gobeille, Parking/Traffic/Signs Director  
Shelley Bartole, Membership Director  
Mustafa Abalrahman, Membership Director  
Sohaib Wasif, Business Planning Director  
Roy Kuhnlein, Casino Director

### **Also attending:**

John Merriman, Community and Neighbourhood Services  
Sara Rooseboom, Community Assistant to Alderman Richard Pootmans, Ward 6  
Michelle Hartwick, OHS Liaison  
Jermyn Voon, potential new director

### **Item 1: Additions to Agenda**

None

### **Item 2: Review and Approval of Minutes from the last meeting**

No Minutes tabled.

### **Item 3: Items Carried Over/Arising from the Last Meeting:**

#### **Christie Rink**

The Christie Rink will be dismantled over the next week or two. They had a very successful season. Discussions continue regarding improvements to the rink. Any change in location of the rink must first be approved by Calgary Parks.

## **Item 4: Housekeeping**

### **Safety Minute:**

Brian Gobeille suggested that the Board should begin its meetings with a 'Safety Moment', Carolyn Jurek provided some examples of safety concerns including: inadequately fastened irrigation covers, stove and oven left on and unattended, construction related injuries and seasonal concerns regarding snow and ice.

Michelle Greenhough advised that we are able to have our defibulator registered with EMS. Maureen Smith will seek to have our defibulator registered with EMS.

## **Item 5: Guest Speakers**

### **Jermyn Voon**

Jermyn was introduced to the Board as a potentially interested Board member. Jermyn is a recent graduate of Mount Royal College.

### **John Merriman, Community and Neighbourhood Services**

John Merriman circulated a survey titled "Community Association Taking Stock" and requested that all Board Members complete a copy and return it to him at the next Board Meeting.

## **Item 6: Directors' Reports**

### **President's Report – Maureen Smith**

#### **Administrative**

Compensation of Administrative Staff was discussed. A Motion was made by Maureen Smith to increase the hourly rate paid to Starfield Consulting. Motion seconded by Kewal Khakh. Motion carried. The Board also decided that year-end bonuses would be based on merit and performance reviews. As part of these reviews it was decided that long and short term Renters of SCA CA space should fill out surveys to measure customer satisfaction. Shelley Bartole and Carrie Ferguson agreed to draft the surveys.

#### **Christie Survey**

A copy of The Christie Residents Association's survey was circulated to Board Members.

#### **Community Garden**

Registration and Information meeting and build date to be set for sometime in May.

## **Renovations**

- Basement floor completed
- Security cameras installed – awaiting training on video retrieval
- Handicap Washroom on schedule
- Loft wall built, almost finished
- Loft carpet replacement April 18-22
- Outdoor work...mid-late-May
- Founders Plaque being re-framed, will be ready soon – probably to be hung in lobby, beside Founders Room

## **Events**

The SCA CA is hosting the following events:

- Ward 6 Open House next Tues April 16
- Gardening Workshop next Wed April 17
- Calgary Transit Open House Tues April 23
- Movie Night Fri April 26
- Parade of Garage Sales May 11
- Recycling & Waste June 1
- **AGM now on Thursday June 6**

## **Past President – Andy Kneubuhler – West LRT**

Andy advised that outstanding items concerning the West LRT would be discussed at the Calgary Transit Open House on April 23, 2013. Concerns including: unfinished pathways and landscaping, irrigation concerns and replanting trees.

Andy also provided information and a map to the Board regarding the 'Calgary Greenway' project that is attempting to create a connected cycling/walking path around all four quadrants of the City. 'Calgary Greenway' is funded primarily by private donation.

## **Treasurer's Report – Kewal Khakh**

The SCA CA's records are currently with the FCC auditor. The SCA CA continues to maintain good cash flow.

## **Aspen – Shelley Bartole**

Shelley advised that the Aspen residents adjacent to 73<sup>rd</sup> Street are petitioning for restricted parking along that road as it causes a 'line of sight' hazard. Sara Rooseboom is communicating with the landowners that border 73<sup>rd</sup> Street to get their input. Shelley also advised that the Aspen Ridge Place residents (100 & 200's) are applying for restricted parking as LRT parking has begun to encroach on the Aspen residential areas.

Additionally Shelley advised that 73<sup>rd</sup> Street has been approved for a traffic calming study and solar powered speed indicator signs.

### **Traffic Director's Report – Brian Gobeille**

See above.

Brian would like to find a way to hear community concerns and to offer information regarding the effect of the LRT on community parking. An Open House at the Community Centre with representatives of Ward 6 there to answer questions and provide information might be beneficial. Brian will pursue the idea.

Andy Kneubuhler offered to resubmit an article he had written for the Gazette regarding Ward 6 parking concerns.

Brian also requested that a Committee be organized to deal with the issue of signage in the community. This committee will be established at the next Board Meeting.

### **Strategic and Business Planning – Sohaib Wasif**

The following information is required for the preparation of the SCA CA Business Plan:

Andy Kneubuhler will supply the Board with a Draft Table of Contents.

Roy Kuhnlein will provide demographic information and create a DropBox application for the Board so they are able to share documents.

Mustafa Abalrahman will provide information regarding facilities, churches, schools, etc.

Board Members are to provide job descriptions for their positions as well as the following staff positions: Office Manager, Building Manager, Website and Technology Administrator and Janitorial Services.

**Next Gazette Submissions due April 29, 2013**

**Next meeting Wednesday, May 8, 2013 at 7 pm.**