

# **FINAL**

## **Strathcona, Christie, Aspen Community Association (SCA)** **Board Meeting Minutes** **February 13, 2013**

### **Present:**

Maureen Smith, President  
Andy Kneubuhler, Past President (West LRT)  
Michelle Greenhough, Secretary  
Ted Greenhough, Development Director  
Carrie Ferguson, Program Director  
Brian Gobeille, Traffic/Signs Director  
Shelley Bartole, Membership Director  
Mustafa Abalrahman, Membership Director  
Sohaib Wasif, Business Planning Director  
Sanjeev Kad, Director

### **Also attending:**

Michael Smith, Westhills Community Camps, Website & IT, Facebook  
John Merriman, Community and Neighbourhood Services  
Sara Rooseboom, Community Assistant to Alderman Richard Pootmans, Ward 6  
Roy Kuhnlein, Past Board Member

### **Item 1: Additions to Agenda**

Roy Kuhnlein appointment as Casino Director

### **Item 2: Review and Approval of Minutes from the last meeting**

No Minutes tabled.

### **Item 3: Items Carried Over/Arising from the Last Meeting:**

Nil

### **Item 4: Housekeeping**

A Motion was made by Maureen Smith to appoint Roy Kuhnlein to the Board as Casino Director, Motion seconded by Michelle Greenhough. Motion carried. The next SCA CA Casino will be held in the Fall of 2013.

## **Item 5: Guest Speakers**

### **Michael Smith**

Michael Smith tabled a Report to the Board of Directors regarding Westhills Community Camps Programs for Summer 2013 dated February 13, 2013. The Report summarized programming, instructor agreements, registration, administration, program fees, marketing and the budget for the coming year. A Motion was made by Maureen Smith to accept the Report including the Budget, Motion seconded by Carrie Ferguson. Motion carried. Registration for programs opens on March 1, 2013.

Michael also advised the Board that the SCA CA Facebook page has been launched.

### **John Merriman, Community and Neighbourhood Services**

John Merriman advised that the SCA CA will partnership again with the City in the Park and Play Program.

John informed the Board that the City was still negotiating with the CBE regarding the renewal of the SCA's License of Occupation (LOC).

John also advised the Board that he would provide a Board Orientation after the next AGM which will be held in May 2013.

### **Sara Rooseboom, Community Assistant to Alderman Richard Pootmans, Ward 6**

Sara Rooseboom advised that the Ward 6 office will be supplying regular content to the Gazette regarding Development.

## **Item 6: Directors' Reports**

### **President's Report – Maureen Smith**

#### **Staff 2012 Bonuses**

Staff 2012 bonuses were discussed and approved.

#### **Aspen Recreation (John Merrett)**

A volunteer and resident event is being organized to recognize the two new playgrounds built in Aspen.

John will follow up with the City regarding possible locations for a Skate Board Park in Aspen.

### **Audit**

All accounts are reconciled to December 31, 2012 and the records will be delivered to the auditor by the end of February.

### **Rink and Tennis Court Signage**

Roy Kuhnlein and Brian Gobeille have agreed to work on the wording for new Rink and Tennis Court signage – including the rink and tennis courts in Christie.

### **Community Garden Workshop**

A Community Garden Committee has been formed, including a committee head who has experience in building and maintaining a Community Garden. The committee now has access to landscape designers and master gardeners that will assist in getting this project started this spring. A meeting with City Parks will determine the possible garden locations.

### **New SCA April Event**

A Motion was made by Maureen Smith to set a budget of \$3,000 for an April Event, Motion seconded by Carrie Ferguson. Motion carried.

### **Christmas Craft Fair – December 2013**

The SCA CA is considering making the Christmas Craft Fair a two day event which would then attract more vendors.

### **Ward 6 Presidents' Dinner – Jan 24, 2013**

Maureen Smith attended a dinner meeting that invites all the CA Presidents in Ward 6 to attend an informal dinner and information sharing with the Alderman Pootmans and his assistants. Development and traffic issues are the main topics of discussion.

### **Founders' Plaque**

A Motion was made by Maureen Smith to restore the Founders' Plaque, Motion seconded by Sanjeev Kad. Motion carried. Once restored the Founders' Plaque will be displayed in the Community Centre

### **Membership/Aspen Report – Shelley Bartole**

Shelley Bartole advised the Board that she would do a test market run using Bold Signs to determine the best location for permanent SCA CA signage in the community of Aspen.

### **Traffic Director's Report – Brian Gobeille**

Brian Gobeille suggested that the SCA CA host a Town Hall inviting City representatives to answer residents' questions regarding traffic, parking and the West LRT.

## **Strategic and Business Planning – Sohaib Wasif**

Sohaib Wasif provided the Board with a Draft of the SCA CA Business Plan for review. The SCA CA is required to prepare a Business Plan to be in compliance with its LOC with the City of Calgary.

**Next Gazette Submissions due March 8, 2013**

**Next meeting Wednesday, March 13, 2013 at 7 pm.**