

# **FINAL**

## **Strathcona, Christie, Aspen Community Association (SCA)** **Board Meeting Minutes** **June 12, 2013**

### **Present:**

Maureen Smith, President  
Kewal Khakh, Treasurer  
Shelley Bartole, Membership Director  
Sohaib Wasif, Business Planning Director  
Roy Kuhnlein, Casino Director

### **Also attending:**

John Merriman, Community and Neighbourhood Services

### **Item 1: Additions to Agenda**

None

### **Item 2: Review and Approval of Minutes from the last meeting**

No quorum so unable to approve May Minutes

### **Item 3: Safety Minute**

None

### **Item 4: Guest Speakers**

#### **John Merriman, Community and Neighbourhood Services**

The Board developed a Board Orientation Binder that will inform new (and old) Board Members as to the role and procedures of the SCA Board. John Merriman reviewed the Orientation Binder and supplied comments and direction.

John also advised that he would forward a template for a Board Confidentiality Agreement for Board Members review.

## **Item 5: Directors' Reports**

### **Traffic and Parking – Shelley Bartole**

Shelley advised the Board that a potential new crosswalk on 73<sup>rd</sup> Street connecting the playground to the other side of 73<sup>rd</sup> Street did not meet city criteria for a marked crosswalk. However, this proposed crosswalk has qualified for a pilot project that will determine if a crosswalk is designated. 73<sup>rd</sup> Street will be designated a 2 hour restricted parking zone and this should significantly reduce the congestion on 73<sup>rd</sup> and make it safer for children crossing.

A resident has requested that 'Children Playing – Slow Down' signs be sponsored by the SCA. The SCA will contact By Law Enforcement to see if an agreement can be made so that these signs won't be removed by the City without first contacting the SCA. It was suggested that a resident requesting a sign would first conduct an informal survey of immediate neighbours to make sure they were supportive of the sign and would also be responsible for making sure the sign was always properly displayed.

### **Strategic and Business Planning – Sohaib Wasif**

Sohaib advised the Board Members and John Merriman that development of the SCA Business Plan was progressing. Maureen Smith committed to provide a Bookkeepers job description for inclusion in the Business Plan.

**Next Gazette Submissions due June 28, 2013**

**Next Board Meeting - Wednesday, September 11, 2013 at 7 pm.**