

# **FINAL**

## **Strathcona, Christie, Aspen Community Association (SCA)** **Board Meeting Minutes** **October 14, 2014**

### **Board Attendance:**

Maureen Smith, President  
Roy Kuhnlein, Vice President  
Sanjeev Kad, Development and Community Safety  
Shelley Bartole, Traffic & Membership (Aspen)  
Vere Adamson, Public Art Projects  
Jill Campbell, Membership and Marketing  
Simon Fletcher, Business and Strategic Planning  
Azad Chandler, Christie Recreation  
Mustafa Abalrahman, Membership

### **Also in Attendance:**

John Merriman, City of Calgary, Community and Neighbourhood Services

### **Item 1: Additions to Agenda**

None

### **Item 2: Review and Approval of Minutes from the last meeting**

None

### **Item 3: Safety Minute**

None

### **Item 4: Guest Speakers**

#### **John Merriman, City of Calgary, Community and Neighbourhood Services**

John Merriman tabled the 'CRC Board Report' that will become a standard addition to our agenda. The CRC Board Report initiated discussion on the following topics:

- Business and Strategic Planning and the completion of the SCA's Business Plan
- Strathcona Beautification
- Christie Sport Court Engagement
- Tennis Court Resurfacing – Letter of Intent
- Cooper Hall – Lifecycle Study
- Aspen Entry Feature

## **Item 5: President's Report – Maureen Smith**

### **Little Free Library**

Evette Berry, a Strathcona resident, approached the Board regarding placing a 'Little Free Library' on the SCA premises. Motion made by Maureen Smith to support constructing a 'Little Free Library' on the SCA premises, setting a budget of \$250. The motion was seconded by Roy Kuhnlein. Motion carried

### **Directors' Code of Conduct and Contact List**

Board Members were provided with updated copies of the above to include in their Orientation Binders.

## **Item 6: Office Staff Positions – Roy Kuhnlein and Shelley Bartole**

Roy Kuhnlein and Shelley Bartole advised the Board that they had completed the interview process for the Office Manager Position(s). A general discussion was held introducing the two new staff for the office, setting hourly rates and division of duties. Shelley Bartole advised the Board that she would draft Contracts for the new staff. Motion made by Maureen Smith to hire both Shelley Lakatos and Kate Bell as the new office staff. Motion seconded by Mustafa Abalrahman. Motion carried.

## **Item 7: Traffic, Parking and Safety – Shelley Bartole**

Shelley advised the Board that the new 'Slow Down' signs were now available for residents to sign out. In order to borrow a sign, a resident needs to supply a copy of their driver's license.

## **Item 8: Strathcona Rink – Roy Kuhnlein**

Roy advised the Board that Carla Stark stepped forward as the new volunteer coordinator for the Strathcona rink.

## **Item 9: Partners in Planning/Public Art Project – Vere Adamson**

Vere has volunteered to be the SCA's representative for both the Partners in Planning and Public Art Projects and will provide the Board with status updates.

## **Item 10: Business and Strategic Planning – Simon Fletcher**

Simon provided the Board with a Draft Business Plan for review.

**Next Gazette Submissions due January 24, 2015**

**Next Board Meeting – Wednesday, November 12, 2014 at 7 pm**

