

FINAL

Strathcona, Christie, Aspen Community Association (SCA)

Board Meeting Minutes

September 20, 2017

Board Attendance:

**Maureen Smith, President
Roy Kuhnlein, Vice President
Simon Fletcher, Treasurer
Karla Pollock, Secretary
Shelley Bartole, Development / New Schools / Traffic
Carrie Ferguson, Development / New Schools / Traffic
Kathy Underhill, Dementia Friendly Communities Liaison**

Also in Attendance:

**Shelley Lakatos, SCA Office Manager
James Runge, City of Calgary, Neighbourhood Partnership Coordinator (NPC)
Shauna Betcher, Communications & Community Liaison to Councillor Richard Pootmans, Ward 6**

Item 1: Meeting Called to Order

Maureen Smith called the meeting to order at 7:00pm.

Item 2: Additions to Agenda

Maureen Smith briefly reviewed agenda for concurrence.

Item 3: Approval of Past Minutes

Meeting Minutes not available from June 14, 2017. The Board will approve at a future meeting.

Item 4: Canada 150 Celebration on the Hill Report - Shelley Lakatos, SCA Office Manager

Shelley Lakatos distributed a Financial Summary for the Canada 150 Celebration On The Hill on September 2, 2017. The Financial Summary listed Grants and Donations, Expenses, SCA Contributions and Net Balance.

Grants and Donations were awarded by Heritage Canada (\$20,000.00), City of Calgary Ward 6 (\$4,000.00 and \$1,500.00), Calgary West MLA Mike Ellis (\$6,000.00), City of Calgary NPC James Runge (\$1,258.95), Signal Hill Community Association (\$2,000.00) and West Springs / Cougar Ridge Community Association (\$4,000.00). A barbeque lunch on the afternoon of the Canada 150 Celebration raised \$2,216.50

Total Grants & Donations: \$40,975.45
Total Expenses: \$61,098.21
SCA Contributions: \$22,000.00
Net Receipts: \$1,877.24

Shelley shared that there was an estimated 4,000 attendees at the Canada 150 Celebration.

Fellow SCA Board member, Azad Chandler, spoke at the Citizenship Ceremony.

Shelley announced that all Canada 150 volunteers are invited to a 'Volunteer Appreciation Night' on Friday, September 29, 2017 at 7:00pm at the SCA Community Center.

Shelley asked what should be done with approximately 1600 leftover frozen hotdog weiners and beef hamburger patties that are being held by the Calgary Stampede Caravan in their freezer storage. Unfortunately, purchases of the barbecue lunch were lower than expected. Discussion about donating the leftover frozen meat to Inn From The Cold, Mustard Seed and Calgary Food Bank. City of Calgary NPC, James Runge, suggested that we contact Federation of Calgary Communities to inquire if any other community associations have upcoming events where they could utilize the hotdogs and hamburgers. Shelley will make some calls and coordinate a donation.

Shelley recommended cancellation of the annual November Spaghetti Dinner Night in order to recuperate some unexpected expenses from the Canada 150 Celebration.

Motion made by Maureen Smith for the SCA to cancel the annual November Spaghetti Dinner Night to reallocate some funds and ease the expenses from the the Canada 150 Celebration. Motion seconded by Carrie Ferguson. Motion carried.

Item 5: Programs Review - Maureen Smith

Recent SCA Sponsored Events / Programming:

Canada 150 Celebration On The Hill - Volunteers are proudly congratulated for organizing a spectacular memorable event for the entire community on September 2, 2017!

Corporate Sponsorship Opportunities - An important positive result of the Canada 150 Celebration was connecting with local businesses and business owners in the neighbourhood. The SCA has some encouraging momentum for strong Corporate Sponsorship Opportunities. Remax Real Estate Company was an enthusiastic participant in our Canada 150 Celebration and they have already pledged to help at future SCA Family Events. They are considering sponsorship for an upcoming Spaghetti Dinner Night and at a Wine Tasting Night. Maureen Smith asked Board members to consider the creation of a Corporate Sponsorship Committee.

Item 6: President's Report – Maureen Smith

Christie Park Tennis Courts Update - Due to product supply shortages, Tomko Sports Systems is unable to complete the anticipated re-surfacing of the Christie Park tennis courts this fall. The project is now slated for completion in Spring 2018.

Pickleball Courts - Due to recent increase in popularity with Seniors, Maureen wonders if we should explore the creation of Pickleball courts in our field. Discussion that perhaps existing tennis courts could be modified. Future exploration required.

Electronic Sign Installation - The new SCA electronic sign should be delivered and installed in coming days. It will be installed in the same spot as the current letter board outside the building.

General Municipal Election Day on October 16, 2017 - Maureen asked Board members to please volunteer their time at a Membership Table in the SCA lobby on October 16, 2017 from 9:00-8:00pm.

Maureen expressed interest in joining City of Calgary NPC, James Runge, in his planned event, Portfolio PowWow on Thursday, October 5, 2017 at 7:00pm. This is an opportunity for various community association groups to come together to discuss Best Practices, Lessons Learned and share success stories.

Item 7: Committee and Directors Reports

Vice President's Report – Roy Kuhnlein

Roy Kuhnlein reminded the Board that our next Casino Fundraiser event will be held at Elbow River Casino on October 30 and 31, 2017. He made an appeal for 2 more adult volunteers, preferably Board members.

Roy will invite SCA rink volunteers to attend a 'Pre-Outdoor Rink Volunteers Appreciation Event' in coming weeks to kick off the ice rink season.

Development / New Schools / Traffic - Shelley Bartole and Carrie Ferguson

Shelley Bartole contacted The City of Calgary Bylaw Services and is researching Area Developers and Homeowners' Associations in the Strathcona and Aspen neighbourhoods. Worsening conditions of subdivision perimeter stucco fencing and abandoned developer signage needs to be addressed. Entrance features and stucco/stone fence columns are unsightly, crumbling and unsafe to the public.

Because not all subdivisions have established Homeowners' Associations, there is much confusion over who is financially responsible for the maintenance of the entrance features and perimeter stucco fences. Both James Runge, City of Calgary NPC, and Shauna Bettcher, Communications & Community Liaison to Councillor Richard Pootmans, Ward 6, offered to assist Shelley research the appropriate contacts within the Community Standards Department.

Carrie Ferguson updated the Board on the status of the pilot project being lead by the University of Calgary to test a pre-fabricated housing unit designed to help people age in place. The SCA recently received the distribution of the Development Permit Application for a temporary deployment of age in place laneway house test unit to be located in the parking lot of the Wentworth Manor, located as 5717 14 Avenue S.W. The Board reviewed this project last spring, including a visit by Carrie herself at the U of C to review the project, and the community was subsequently notified of the potential of this project at the past AGM. As feedback to date was in support of this initiative, and no concerns were raised by the Board nor the community, the SCA is supportive of this DP and, therefore, will not be providing comment on this DP Application.

Dementia Friendly Communities Liaison - Kathy Underhill

Kathy Underhill updated on strong progress by the Brenda Strafford Foundations' Dementia Friendly Calgary Communities Initiative. As part of their two year project, various Open House Information-Gathering Sessions are

being held at libraries and at the Kerby Centre. A decal with a distinct logo has been created for local participating businesses to display in their shop windows to show their support and offer a Dementia Friendly environment. Keen support from local church groups and volunteer groups established to help individuals with shopping and driving assistance. Kathy indicated that the Brenda Strafford Foundation greatly appreciates the inclusion of their articles and event announcements in our Gazette Newsletter.

Item 8: Communications & Community Liaison to Councillor Richard Pootmans, Ward 6 - Shauna Bettcher

Shauna Bettcher distributed her monthly Ward 6 Report for the Board's consideration:

Red Zone:

Campaign Period (internally known as the 'Red Zone') commenced on June 1, 2017. This Campaign Period preceding the General Municipal Election on October 16, 2017 includes restrictions on mass email communications. Even though Councillor Richard Pootmans is not running for re-election, the Ward 6 Office will acknowledge and this Council Policy. Richard is able to participate in regular events which community associations had already extended an invitation. Shauna and Ward 6 continue to welcome public inquiries and offer assistance during this Campaign Period.

Ward 6 All-Candidates Public Forum:

Wednesday, September 27, 2017 from 7:00-8:45pm at the Glendale & Glendale Meadows Community Association (4500 25 Avenue S.W.)

Item 9: City of Calgary Neighbourhood Partnership Coordinator (NPC) - James Runge

James Runge distributed his monthly NPC Report for the Board's consideration:

NPC Requests:

NPC Portfolio PowWow -

Thursday, October 5, 2017 at 7:00pm.

An opportunity for groups within the NPC portfolio to come together to discuss Best Practices, Lessons Learned and share success stories. This will be a no-agenda organic conversation.

Capital Conservation Grant (CCG) Application -

The next round of CCG applications is ongoing. CCG applications will be reviewed based on two main qualifying factors: Lifecycle Safety and Lifecycle Past Due Projects.

Society Annual Return Due -

The SCA Annual Return is due for submission to The City of Calgary, as per the LOC for compliance.

SCA Business Plan Update -

The SCA Business Plan is due for an update. A review of the plan, including Action Plan items and an Annual Operating Budget, are required as per the LOC for compliance.

NPC Supported Items:

Meet The Funders Workshop -

Wednesday, October 4 from 7:00-9:00pm (light supper at 6:30pm) at Calgary Curling Club (720 3 Street N.W.).

Meet representatives from The City of Calgary, Province of Alberta, The Calgary Foundation and Parks Foundation Calgary to understand how their grant programs may fit with your projects.

Free Propellus Membership -

Community Associations are being gifted a free membership to Propellus. This will give CA's access to all member benefits that can help support them in their goals (fund development, volunteer engagement etc.). Propellus also provides facilitated learning, custom learning solutions, peer learning communities and a ton of resources/templates.

Calgary Stampeders Fundraiser Opportunity -

Friday, September 29, 2017 at 7:30pm

Through a special ticket offer, tickets purchased under the fundraiser will be discounted to \$35/ticket (including fees and taxes), a deal from the regular price of \$41.50. With every ticket purchased, the SCA will receive a \$3 donation from the Calgary Stampeders.

Board Leadership Calgary Session -

Saturday, October 21, 2017 from 8:00-4:00pm at Bow Valley College (345 6 Avenue S.E.).

Cost is \$30.00

This one-day learning event is for current or potential Board members and staff of small non-profits, as well as members of community organizations and grassroots groups. This learning event will provide you with a variety of sessions and networking opportunities addressing non-profit governance, as well as finance fundamentals, creative ideas and resources.

What Goes Where Tool – www.calgary.ca/whatgoeswhere

Food and Waste Bylaw – in effect November 1, 2017.

Grant Opportunities:

Communities ChooseWell Wellness Seed Grants

Fun Team Alberta

Energizing Spaces

Calgary Foundation: Stepping Stones

TAME – Taking Action to Manage Energy (Municipal Climate Change Action Centre)

Government of Alberta Community Initiatives Program (CIP)

Community Facility Enhancement Program (CFEP)

Training Opportunities:

Various ongoing Federation Workshops.

Did You Know?:

Various ongoing city-wide events and external opportunities.

Item 10: Meeting Called to Close

Motion made by Maureen Smith to adjourn the meeting at 8:45pm. Motion seconded by Simon Fletcher. Motion carried.

~ Next Board Meeting - October 18, 2017 at 7:00pm, SCA Community Association Hall Board Room.