

FINAL

Strathcona, Christie, Aspen Community Association (SCA) Board Meeting Minutes February 12, 2014

Board Attendance:

Maureen Smith, President
Sohaib Wasif, Vice President/Business and Strategic Planning
Shelley Bartole, Traffic & Membership (Aspen)
Carrie Ferguson, Development
Azad Chandler, Christie Recreation
Paul Avender, Advertising and Volunteers
Mustafa Abalrahman, Membership

Also Attending:

Michael Smith, Westhills Community Sports
John Merriman, City of Calgary, Community and Neighbourhood Services

Item 1: Additions to Agenda

None

Item 2: Review and Approval of Minutes from the last meeting

A motion was made by Maureen Smith to approve the November 2013 and January 2014 Minutes as tabled. The motion was seconded by Shelley Bartole. Motion carried.

Item 3: Safety Minute

None

Item 4: Guest Speakers

Michael Smith – Westhills Community Camps

Michael tabled his Westhills Community Camps Report and Budget for Board review. 2014 Camps will see an increase in tennis programming. Registrants in all summer camps will be required to purchase a SCA CA Membership. Michael also proposed a change to structure of consultant fees – [REDACTED]

[REDACTED] The Board requested that the tabled budget show an increase of 5% to the amount of SCA Facility Rental Costs recovered. A motion was made by Maureen Smith to approve the Westhills Community Camps Report and Budget (with the increase in Facility Costs recovered). Motion seconded by Azad Chandler. Motion carried.

John Merriman, City of Calgary, Community and Neighbourhood Services



John Merriman advised the Board that the City was holding a Special Events Workshop. Carolyn Jurek and Maureen Smith were planning to attend.

John also advised the Board that CCG Applications were due April 1 and that this was a 'hard' due date.

John Merriman spoke with a resident that may approach the Board about improvements to the Straddock Terrace Playground.

Execution of our new LOC remains pending.

Item 5: Directors' Reports

President's Report – Maureen Smith

Grants

Next CFEP Grant Application due March 15 and CCG April 1. Projects that are included on the applications are:

- Life Cycle Study, for both the SCA and Cooper Hall – pilot project, no cost
- Kitchen Renovation – approximate cost \$90,000
- Floor scrubber – janitorial – approximate cost \$5,000
- Outside back stairs to Strathcona Road – approximate cost \$15,000
- Resurfacing tennis courts - Strathcona and Christie – approximate cost \$160,000

Replace water heater – approximate cost \$10,000
Replace out dated fire extinguishers – approximate cost \$500
Outside signage for the building – approximate cost \$6,000

A motion was made by Maureen Smith to approve including the above projects in the grant applications. Motion seconded by Sohaib Wasif. Motion carried.

Main Hall and Bow Valley Music Club (BVMC)

Awaiting a final billing from Trevor Lakatos.

LOC

Signing of the Tri Party LOC is still pending. Andy will prepare a letter to the City of Calgary summarizing the SCA's concerns with the agreement and then we will sign the LOC as provided by the City.

February 28th SCA Event – Wine Tasting

Carolyn Jurek circulated an email to the Board with all the details regarding this event.

Parking Lot Signs

New parking lot signs are on order in another attempt to discourage school parking. Repeat offenders during 'peak' times will be identified, a warning delivered and then upon further infractions, towed.

Code of Conduct

All Board Members will be required to sign a Code of Conduct Agreement, the Agreements will be kept on file in the SCA Office.

Treasurer's Report (Kewal Khakh)

Kewal Khakh has circulated financial information to the Board via email. We continue to be in a healthy financial position and have the cash flow to support another round of Grant Applications. All accounts have been reconciled to December 31, 2014 and once January 2014 accounts have been reconciled we will be able to forward our records to the FCC Auditor.

Gazette

Our current publishers of the Gazette are retiring and they have provided us with a list of new publishers to consider.

Casino and Rink Report (Roy Kuhnlein)

Trevor Lakatos has trained a select few of our rink volunteers to operate the tractor and use it for snow removal. Rinks should be in good shape for the Family Day Skate.

Maureen Smith (on Roy Kuhnlein's behalf) made a motion to approve a budget of \$2,500 for a new sound system that could be used for the rinks and other events. Roy will provide the Board via email with details about the new sound system before it is purchased. Motion seconded by Sohaib Wasif. Motion carried.

Still awaiting receipt of our Casino funds.

Building Mats

Calgary Mats and Linens, our current supplier, can provide the SCA with building mats that would include our logo. We are investigating the additional cost this may represent and will report back to the Board via email.

Alberta Clothing Collection

Alberta Clothing Collection has approached us regarding placing a clothing bin at our or another suggested location. This recycling program would pay the SCA a price per pound for clothing collection and also supports various charity programs.

Community Garden

The SCA Community Garden Group is working on a proposal to plant a small community orchard. All the proper City departments will be part of the planning process and possible funding sources investigated.

Strathcona Park Beautification – David Allen

David Allen, a resident of Strathcona Park, is heading an initiative to beautify the Strathcona Neighbourhood. He is in the process of forming a committee of volunteers and gathering history, project goals, photos and an action plan that he would like to present to the SCA Board. His intention is to do a 'walkabout' with City representatives and investigate what resources are available to him.

Advertising Policy – Paul Avender

Paul Avender is developing an advertising policy for the SCA CA and will report back to the Board in the near future.

Christie Sport Court – Azad Chandler

Azad Chandler supplied the Board with a written Proposal for the Christie Sports Court. The project will have a 2 – 3 year timeline and will be included in the SCA's LOC. The SCA will include this project on the 2015 round of grant applications to secure funding. Maureen Smith made a motion that the SCA support the Christie Sports Court Proposal in principal and to include the site in the SCA's LOC. Motion seconded by Azad Chandler. Motion carried.

Traffic – Shelley Bartole

Shelley Bartole spoke with Nathan Carswell from the City of Calgary's Transportation and Planning Department and was advised that the City was planning on providing permanent 'Your Speed Is' signage on 73 Street by the new Aspen playground. The City was also considering curb extensions and a crosswalk for this location. Shelley also advised the Board that the City of Calgary would conduct Speeding/Traffic studies for Strathcona Drive and the 85 Street and 14 Avenue location, the development of bike lanes on 73 Street and making 73 Street a 'Priority to Plow'.

Strategic and Business Planning – Sohaib Wasif

Sohaib Wasif advised the Board that the Draft Business Proposal would be available for review in the next few weeks.

Next Gazette Submissions due March 7, 2014

Next Board Meeting - Wednesday, March 12, 2014 at 7 pm

