

# **FINAL**

**Items in red are not to be published!**

## **Strathcona, Christie, Aspen Community Association (SCA)** **Board Meeting Minutes** **September 3, 2014**

### **Board Attendance:**

Maureen Smith, President  
Roy Kuhnlein, Vice President  
Kewal Khakh, Treasurer  
Carrie Ferguson, Development  
Sanjeev Kad, Development and Community Safety  
Shelley Bartole, Traffic & Membership (Aspen)  
Vere Adamson, Public Art Projects

### **Also in Attendance:**

Michael Smith, Westhills Community Camps  
John Merriman, City of Calgary, Community and Neighbourhood Services  
Guillaume Remond, Communication & Communities Liaison, Ward 6

### **Item 1: Additions to Agenda**

None

### **Item 2: Review and Approval of Minutes from the last meeting**

None

### **Item 3: Safety Minute**

See President's Report – Tables

### **Item 4: Guest Speakers**

#### **Michael Smith, Westhills Community Camps**

Michael Smith tabled the Westhills Community Camps Final Report. A general discussion was held regarding the camps and their success. The camps operate on a 'break even' budget which will be review again before next summer. Michael advised the Board that he would return in 2015 to run the summer camps.

## **John Merriman, City of Calgary, Community and Neighbourhood Services**

John Merriman tabled the 'CRC Board Report' that will become a standard addition to our agenda. The CRC Board Report initiated discussion on the following topics:

- Business and Strategic Planning and the completion of the SCA's Business Plan
- Compliance requirements for grant applications
- Life Cycle review, funding and process

John also provided the SCA with a USB flash drive that included sample board job descriptions and policies.

## **Guillaume Remond, Communication & Communities Liaison, Ward 6**

Guillaume Remond provided an update and led a discussion on the following topics:

- The Ring Road
- Development permit #20144008 regarding a retaining wall – the SCA filed no comment
- Cell tower on the corner of 77 Street
- The removal of trees from the birm behind the Sobeys Store which is private land

## **Item 5: Directors' Reports**

### **President's Report – Maureen Smith**

#### **Current Building Maintenance Projects/Finishing Touches to Completed Capital Projects**

The North and South Boardrooms, the Loft and storage rooms are having new blinds installed (post window replacement). Black out blinds will be installed where sun/heat is an issue. Approximate cost \$3,500.

New and additional garbage cans to be installed at the front of the building. Approximate cost \$2,200.

Stage flooring for Main Hall to proceed. Approximate cost \$3,500 – \$500 increase in product cost from original quote.

Outside building signage to proceed with the signage design chosen by majority vote. Approximate cost \$5,000.

Repairs to a Child's Garden classroom bathroom (flooring, fan and light fixture). Approximate cost \$1,000.

#### **Grant Projects**

The CCG (City) Grant has been approved in the amount of \$265,658.88 as follows:

Hot Water Heater	\$ 3,565.29	)	
Back Exterior Stairs	\$ 5,000.00	)	\$265,658.88
Kitchen Renovation	\$ 73,093.59	)	
Tennis Courts	\$184,000.00	)	

The City has also requested that a Mechanical Consultant be hired to ensure that the air quality systems in the kitchen are correctly handled – the cost is \$7,000 and will be paid in its entirety by the City.

We have been told by the CFEP people that we will find out by the end of September how much we will receive for the above projects. Until then I have given Trevor the go ahead to proceed with the repair of the back stairs and railing and order the custom stainless steel tables and cabinetry for the kitchen renovation. The kitchen renovation will happen over the Christmas break and we want to make sure that the cabinetry is all ready for installation by that time.

**Tables**

SCA currently uses 6’ round tables – standard size is 5’. The 6’ tables are very difficult to set up and take down (a two man job) and present a safety issue to our janitor. We currently have 20 6’ diameter tables – half of which need replacing because their legs are broken (a result of how difficult they are to set up and take down). Instead of replacing the 6’ tables (Approximate cost \$4,000) I suggest we buy 25 5’ tables that are much safer and a one man job to set up and take down. Approximate cost of \$7,500. We can advertise the remaining 6’ tables on Kijiji or even the Gazette and sell or donate them. Motion made by Maureen Smith to replace the banquet tables. Motion seconded by Roy Kuhnlein. Motion carried.

**Back Lawn/Green Space**

We have been advised by lawn experts that the back lawn failed because we put ice on top of the new sod. We will replace the sod in the spring however we will be required to use a rink liner in future for the pond rink – approximate cost \$1,000 for the liner. We will need to figure out a storage solution for the rink liner. Motion made by Maureen Smith to purchase a rink liner for the pond rink. Motion seconded by Kewal Khakh. Motion carried.

**Aspen Entry Feature**

Mustafa reported that someone has begun the repair of the stone wall. The real property report shows that this entry feature is on the real property report for the adjacent Condo Development.

**Guest Speaker - Aleem Nasser – Simple Strategies to Study Smarter**

Aleem Nassir has offered his presentation ‘Simple Strategies to Study Smarter’ to our community at no charge. The program is designed to help students develop study skills that support academic success. Motion made by Maureen Smith that the SCA provide the space and advertising for Aleem Nasser’s presentation ‘Simple Strategies to Study Smarter’ at no cost. Motion seconded by Sanjeev Kad. Motion carried.

**Strathcona Beautification**

David Allen and a group of Strathcona Park residents are undertaking a beautification project and they are working with 311 and our CRC John Merriman.

The SCA supports David and his group because they have not asked the SCA to do any of the leg work. This should be the SCA's approach with any group of residents that want to do 'beautification' projects – we will support their cause if they do their own legwork – not unlike the Christie Sport Pad etc. The Strathcona group has incurred costs of about \$400. They have received some quotes to replace the metal entrance structure and they range from \$14,000 to repair to \$35,000 to replace. The Calgary Foundation offers small grants for projects like this through their Stepping Stones Project. Maureen will advise David that the SCA would support their application for a Stepping Stones Grant.

### **Orchard**

Community Garden Group is considering a plan to plant a small orchard on SCA land – perhaps in the little 'bowl' just down the hill from the Community Garden or on the slope down to Strathcona Road. The proposal is dependent on receiving support from the City of Calgary and the Parks Department.

## **Office Manager Succession Planning – Roy Kuhnlein and Shelley Bartole**

Roy Kuhnlein and Shelley Bartole advised the Board that they had completed the interview process for the Office Manager Position(s). A final interview with Maureen Smith would be scheduled and a recommendation made to the Board at the October Board Meeting.

## **West LRT Public Art Representative – Vere Adamson**

Vere attended sessions for the Public Art Program which is committed to incorporating meaningful citizen engagement throughout the public process and providing a variety of opportunities for interested community members, key stakeholders and citizens to be informed, engaged and involved in the selection of public art projects. A committee was formed at the latest meeting and a follow up meeting scheduled for later in September. An on line survey will also be made available to the public to try and determine the direction of the project. Vere will continue to report back to the Board regarding the progress of this project.

**Next Gazette Submissions due October 24, 2014**

**Next Board Meeting – Wednesday, October 8, 2014 at 7 pm**