

FINAL

Strathcona, Christie, Aspen Community Association (SCA)

Board Meeting Minutes

October 18, 2017

Board Attendance:

Maureen Smith, President
Roy Kuhnlein, Vice President
Simon Fletcher, Treasurer
Karla Pollock, Secretary
Shelley Bartole, Development / New Schools / Traffic
Azad Chandler, Christie Park Liaison

Also in Attendance:

James Runge, City of Calgary, Neighbourhood Partnership Coordinator (NPC)

Item 1: Meeting Called to Order

Maureen Smith called the meeting to order at 7:00pm.

Item 2: Additions to Agenda

Maureen Smith briefly reviewed agenda for concurrence.

Item 3: Approval of Past Minutes

Motion made by Maureen Smith to accept the Meeting Minutes from September 20, 2017. Motion seconded by Shelley Bartole. Motion carried.

Item 4: Programs Review - Maureen Smith

Recent SCA Sponsored Events / Programming:

Corporate Sponsorship Opportunities - Maureen Smith asked Board members to keep their ears open if any new residents would be interested in filling a current vacancy on the SCA Board and create a Corporate Sponsorship Program.

Halloween Spaghetti Dinner & Movie (Hotel Transylvania 2) - Friday, October 27, 2017 at 6:00pm

Item 5: President's Report – Maureen Smith

Maureen Smith distributed a handout of current Capital Projects. The handout listed Completed Projects and Planned Grant Applications for Proposed Projects.

Capital Conservation Grant (CCG) - This Grant covered 75% of the costs of the following completed Projects: Parking Lot, Main Hall Floor and Basement Washrooms.

Community Facility Enhancement Program (CFEP) - This Grant is covering 50% of the costs of the following approved Projects, all projected to be completed by June 2018: Refrigerator, Air Conditioning, Electronic Sign, Booking System, Stove, Fan & Freezer and Christie Tennis Courts.

Government of Alberta Community Initiatives Program (CIP) - This Grant is covering 50% of the costs of the following approved Projects, all projected to be completed by June 2018: Parking Lot, Main Hall Floor, Basement Washrooms, Refrigerator, Air Conditioning and Electronic Sign.

Community Facility Enhancement Program (CFEP) - An application for an Interim Grant will be made in January 2018 to cover the costs of the following proposed Projects, all projected to be completed by June 2018: Interior LED Lighting, Exit/Emergency/Fire Doors, Paint Main Hall Ceiling and Front Entry Millwork.

Community Facility Enhancement Program (CFEP) - An application for this Grant will be made in September 2018 to cover the costs of the following proposed Projects, all projected to be completed by Spring 2019: SCA Tennis Courts, Playground/Fencing (Child's Garden) and Front Sidewalk/Rubber Sidewalk.

Projected applications for Grants will be made in 2019 to cover the costs of the following proposed Projects: Exterior Lighting (Parking Lot), Exterior Lighting (Rink), New Poles for LED Lighting, Resurface Rink and Shed-Garage Door.

Projected applications for Grants will be made in 2020 to cover the costs of the following proposed Projects: Renovate Loft Washrooms, Resurface Parking Lot and Lifecycle Millwork.

Grant applications for proposed Lighting Projects will also be made to Energizing Spaces and Energy Efficiency Alberta.

James Runge, City of Calgary NPC, made a suggestion that the ECP (Engineering Consultant Program) could be used to request a consultant to review the parking lot and help define the scope of work, which in turn could support the CCG application. The ECP is 100% funded through the City of Calgary and an application would need to be filled out by the SCA and submitted to James for review.

Maureen assured the Board that the Rink Sign will be ready and installed next week.

Maureen will have Trevor Lakatos contact Board Director, Azad Chandler, about the Christie Park Tennis Courts/Sport Pad updates. She also asked Trevor to check into including Pickle Ball lines when the tennis courts are refinished.

Recycling, including compostables, will cost the SCA approximately \$10,000 a year. Maureen will speak with Shelley Lakatos to ensure that we are optimizing the recovery of those costs through recycling surcharges to renters and tenants. Trevor Lakatos we need to take the wheels off the large blue recycling bin by the garbage shed to ensure it does not blow away on windy days.

Front curbs will be painted in coming days to clearly mark the Fire Lane. She will speak with Trevor Lakatos to consider better signage (with strong wording) to post in that area.

Dan Brownsberger of Sponsor Energy made another inquiry if we wish to switch our utilities to their company. He made a presentation to the SCA Board back on May 17, 2017. Maureen responded that the Board remains undecided.

Maureen reported on her attendance at City of Calgary NPC, James Runge's event, Portfolio PowWow on October 5, 2017. She said that it was a great opportunity for various community association groups to come together to discuss Succession Planning and Corporate Sponsorship challenges.

The 1600 leftover frozen hotdog weiners and beef hamburger patties from our September Canada 150 event were donated to Inn From The Cold.

Item 6: Committee and Directors Reports

Vice President's Report – Roy Kuhnlein

Roy Kuhnlein reminded the Board that our next Casino Fundraiser event will be held at Elbow River Casino on October 30 and 31, 2017. Roy was relieved to report that enough volunteers have been secured.

Financial Report - Simon Fletcher

Simon Fletcher reported that SCA Financials are current to August 2017. He announced that the Main Hall is booked well into 2019 and that we are 8% + positive in Revenue. Simon reviewed our current financial numbers, taking into consideration various ongoing grants and active projects.

Development / New Schools / Traffic - Shelley Bartole

Shelley Bartole contacted The City of Calgary 311 and Bylaw Services in her ongoing research into Area Developers and Homeowners' Associations in the Strathcona and Aspen neighbourhoods. There is concern with worsening conditions of subdivision perimeter stucco fencing, entrance features and stucco/stone fence columns that are unsightly, crumbling and unsafe to the public.

Because not all subdivisions have established Homeowners' Associations, there is much confusion over who is financially responsible for the maintenance of the entrance features and perimeter stucco fences. Shelley opened a formal complaint with 311 but it was closed without any resolution. Shelley spoke to an individual with Calgary Bylaw but there was much confusion in their direction. The Bylaw officer was under the impression that Community Associations are responsible for these fences and features.

James Runge, City of Calgary NPC, offered assistance to Shelley to research appropriate contacts.

Christie Park Liaison - Azad Chandler

Azad Chandler reported that he has been invited to attend an upcoming meeting with City of Calgary and Calgary Parks officials to discuss proposed changes to the City's involvement in their Christie Park subdivision landscaping responsibilities. The City will continue to care for the soccer fields but wishes to scale back their contributions to the entrance parks, boulevards, decorative containers, etc.. and Christie Park will likely have to pay for water for landscaping irrigation. Azad has some serious concerns on how they will make up the shortfall as their current Association Bylaws only permit increasing homeowners' fees by 3% per year.

Item 7: City of Calgary Neighbourhood Partnership Coordinator (NPC) - James Runge

James Runge distributed his monthly NPC Report for the Board's consideration:

NPC Requests:

NPC Portfolio PowWow Event Review - Due to positive reviews, James Runge hopes to plan future PowWow events, perhaps held once per quarter, and picking "Top 3 Topics" for group discussion and interaction.

Capital Conservation Grant (CCG) Application - The next round of CCG applications is ongoing. CCG applications will be reviewed based on two main qualifying factors: Lifecycle Safety and Lifecycle Past Due Projects.

Society Annual Return Due - The SCA Annual Return is due for submission to The City of Calgary, as per the LOC for compliance.

SCA Business Plan Update - The SCA Business Plan is due for an update. A review of the plan, including Action Plan items and an Annual Operating Budget, are required as per the LOC for compliance.

Community Mobile Skateboard Park - The SCA Board has declined their involvement due to lack of space.

NPC Supported Items:

Board Leadership Calgary Session - Saturday, October 21 from 8:00-4:00pm at Bow Valley College (345 6 Avenue S.E.). Cost is \$30.00

Meet The Funders Workshop - Tuesday, October 24, 2017 from 12:30-3:30pm at Bankview Community Association (2418 17 Street S.W.). Meet representatives from The City of Calgary, Province of Alberta, The Calgary Foundation and Parks Foundation Calgary to understand how their grant programs may fit with your projects.

Free Propellus Memberships - www.propellus.org

Jane's Walk Workshop (Calgary Foundation) - Tuesday, November 14, 2017 from 7:00-9:00pm at Bridgeland Riverside Community Association (917 Centre Avenue N.E.)

Waste & Recycling Bylaw Workshop - Wednesday, November 22, 2017 from 7:00-9:00pm at Capitol Hill Community Centre (1531 21 Avenue N.W.)

What Goes Where Tool - www.calgary.ca/whatgoeswhere

Food and Waste Bylaw - In effect November 1, 2017

Grant Opportunities:

Communities ChooseWell Wellness Seed Grants

Energy Efficiency Alberta

Fun Team Alberta

Calgary Foundation: Stepping Stones

Training Opportunities:

Various ongoing Federation Workshops: Treasurer's Workshops, Communications Conversation Café, Community Planning Exchange: Change in Calgary, Employment Standards for Community Associations, Externally and Internally Restricted Cash.

Did You Know?:

Various ongoing city-wide events and external opportunities.

Item 8: Meeting Called to Close

Motion made by Maureen Smith to adjourn the meeting at 8:30pm. Motion seconded by Simon Fletcher. Motion carried.

~ Next Board Meeting - November 15, 2017 at 7:00pm, SCA Community Association Hall Board Room.