

FINAL

Strathcona, Christie, Aspen Community Association (SCA)

Board Meeting Minutes

February 21, 2018

Board Attendance:

Maureen Smith, President
Roy Kuhnlein, Vice President
Simon Fletcher, Treasurer
Karla Pollock, Secretary
Shelley Bartole, Development / New Schools / Traffic
Carrie Ferguson, Development / New Schools / Traffic
Azad Chandler, Christie Park Liaison
Kathy Underhill, Director at Large

Also in Attendance:

Ariana Carlotti, Strathcona Resident, SCA Rink Volunteer Coordinator
James Runge, City of Calgary Neighbourhood Partnership Coordinator (NPC)
Suzy Trottier, Communications & Community Liaison to Ward 6 Councillor Jeff Davison
Linda, Strathcona Resident, Straddock Villas Board of Directors President

Item 1: Meeting Called to Order

Maureen Smith called the meeting to order at 7:06pm.

Item 2: Additions to Agenda

Maureen Smith briefly reviewed agenda for concurrence.

Item 3: Approval of Past Minutes

Motion made by Maureen Smith to accept the Meeting Minutes from January 17, 2018. Motion seconded by Kathy Underhill. Motion carried.

Item 4: New Board Member – SCA Rink Volunteer Coordinator, Arianna Carlotti

Arianna Carlotti introduced herself to the SCA Board and expressed her interest in joining the SCA Board. She is our current Rink Volunteer Coordinator. At an initial meeting with SCA President, Maureen Smith, Arianna expressed an interest in bringing our Policy and Procedures Manual up to date.

Motion made by Maureen Smith to nominate and accept Arianna Carlotti as a Director at Large with special interest in our Policy and Procedures Portfolio. Motion seconded by Azad Chandler. Motion carried.

~ Welcome Arianna!

Item 5: Special Guest - Straddock Villas Board of Directors President, Linda Toller

Linda Toller introduced herself to the SCA Board. She presented on behalf of the owners in her Straddock Villas community on the corner of 69 Street and Bow Trail S.W. Due to City-owned dying spruce trees, there is no longer an adequate sound barrier separating Bow Trail from their community. Linda states that the City will not allow them to replace the trees so her community is requesting that the City erect a sound barrier wall along their border with Bow Trail to protect their community from traffic noise. She has been reaching out to the City so that a wall may be incorporated into the upcoming expansion plan of Bow Trail.

Linda asked to attend this meeting so that she could communicate directly to the City of Calgary through Suzy Trotter, our Communications & Community Liaison to Ward 6 Councillor Jeff Davison. After Linda presented her concerns to Suzy and to the SCA Board members, Suzy offered to guide Linda through the process of applying for a sound barrier wall. Suzy suggested arranging a meeting between herself, representatives from Linda's community and a City Transportation Engineer.

Item 6: President's Report - Maureen Smith

Recent Events:

January 26, 2018 - Spaghetti Dinner and Movie "Despicable Me 3" in the SCA Hall. The event was well attended.

February 19, 2018 - Family Day Winter Festival at the SCA Hall. The SCA partnered with Springbank Hill Community Centre, Remax and the City of Calgary to host a Family Day Winter Festival. The event was well attended.

Gazette:

Discussion regarding subsidizing home delivery of the Gazette as per Mind's Design's (publisher) request. This request was made to all of their Community Association clients in Calgary due to increase in Canada Post fees and loss of advertising revenue to competitor community newsletters.

SCA Board discussion about options for electronic newsletters and the future of paper newsletters.

Board determined that further discussion is required before a decision is made. Maureen will speak to the publisher and the Board will revisit this issue at a future meeting.

Rink Use Policy:

In light of busloads of Webber Academy private school students showing up uninvited to use our rinks for their classes, Maureen proposes that the SCA develop a Rink Use Policy. As we share the land with Calgary Board of Education (Tri Party LOC), Maureen feels that it is appropriate to allow Olympic Heights School to use the rinks for part of their Active Living curriculum. She thinks that we should prohibit any other group from using the rink as part of an organized program.

Motion made by Maureen Smith to restrict rink use for individual resident use. No organized groups may have exclusive use of the rinks at any time, except for Olympics Height School as per the Tri Party LOC Agreement. Motion seconded by Roy Kuhnlein. Motion Carried.

SCA Tractor:

We should have our tractor back by the end of the week. The repair cost is approximately \$6,200.00

Motion made by Maureen Smith to approve the tractor repair cost in the amount of \$6,200.00. Motion seconded by Roy Kuhnlein. Motion carried.

CFEP and CCG Interim Grant Applications:

The CFEP and CCG Interim Grant Applications are almost ready for submission. James Runge, City of Calgary Neighbourhood Partnership Coordinator (NPC), agreed to send a letter of support along with the applications. Included in the grant applications are: main hall light and ceiling repair/painting, front entry millwork and possible additional lighting as per the Life Cycle Report. Maureen will forward the applications to the SCA Board once completed.

TD Park People Grant:

Maureen shared information about this new grant in the amount of \$2,000.00 for organizations to host events in outdoor spaces. When applying for this TD Park People Grant, we would have to commit to hosting 3 events in 2018. Maureen explained that our Christmas Day skate would qualify as one event and she asked if the SCA Board feels that it is worthwhile to pursue this grant and what other types of events would you propose we host? This would also require a board member to submit the application and organize events in conjunction with Shelley Lakatos. Our City of Calgary Neighbourhood Partnership Coordinator (NPC), James Runge, admitted that our chance of qualifying for the grant was low due to high competition. SCA Board discussion about this grant and decision to not submit an application.

DP Circulation:

SCA Development / New Schools / Traffic Board Director, Carrie Ferguson, made an inquiry to the City if we may post DP's on our SCA website to give residents better access to this information. The City responded that they will confer with their legal department to see if this would be an acceptable practice. However, our City of Calgary Neighbourhood Partnership Coordinator (NPC), James Runge, advised that it may be wiser for the SCA to simply provide an online link to the City's website for current DP information and updates. SCA Board discussion and agreement on that suggestion.

Community Association Mentoring:

Maureen shared that the SCA is receiving more and more requests to mentor other Community Associations and Not-For-Profits (Good Companions) with advice on programming, facility management and staffing management and she agrees that it is part of our responsibility to do so, however, the Board needs to be aware that mentoring comes with a cost and may create an increase in SCA Office Staff hours moving forward. Maureen proposes to assist the associations in getting them in the right direction and then step back. She notes that networking has been advantageous for both sides. SCA Board discussion and agreement to support this responsibility.

Calgary Awards:

Maureen circulated a copy of The Calgary Awards Nomination Package among the SCA Board. She recommends to please consult with nominees before putting their name forward.

Upcoming Gazette Newsletter Issue Topics and President's Messages:

Maureen invites ideas and President's Message topics for upcoming editions of the Gazette. Suggestions or submissions may be forwarded to Maureen or to SCA Office Staff, Cathy Duke.

SCA Board discussion and ideas - include Monthly Summary of City of Calgary 311 Calls (provided by Ward 6 office) and Quarterly Summary of Community Safety Statistics (provided by Calgary Police Service Community liaison).

Item 7: Committee and Directors Reports

Financial Report - Treasurer, Simon Fletcher

Simon reported that SCA net revenue is down as of December 31, 2017 and that overall revenue was higher in 2016 than in 2017. Simon reported that funds paid to SCA Office Staff has increased due to increased office time required for training on new software.

Item 8: Ward 6 Report - Communications & Community Liaison to Ward 6 Councillor Jeff Davison, Suzy Trottier

Suzy Trottier distributed a Summary of City of Calgary 311 Calls for the three neighbourhoods of Strathcona, Christie Park and Aspen for the period of January 1 to 31, 2018. Suggestion made to share this summary in an upcoming edition of the Gazette.

Suzy distributed her monthly Ward 6 Report for the Board's consideration:

Snow Removal:

Councillor Farrell has brought forward a Notice of motion that Councillor Davison voted in favour for. It includes ten points for how Calgary can reform snow clearing policies to improve the accessibility and safety of our communities. Eight of these recommendations focus on how the City can and should do better when it comes to snow and ice control overall. Of her recommendations, almost all of them address improving the timeliness, scope, and consistency of City clearing. Administration must report to the Standing Policy Committee on Transportation and Transit by the end of Q2 2018.

Property Assessments:

Property assessments were delivered at the beginning of January. The final date to have a property assessment reviewed is March 12, 2018.

Spending on External Conferences:

A notice of motion was put forward by Councillor Davison about excessive spending on external conferences. Council approved amendments to a motion that limits the number of members of council attending The Federation of Canadian Municipalities 2018 Annual Conference to the Mayor, FCM Board Director and five Councillors to be chosen by a vote of Council, and that attendees of the FCM 2018 Annual Conference present a two-minute summary along with a one-page written summary of findings and value achieved from the Conference at IGA Committee Meeting no later than July 2018. Council also directed the Coordinating Committee of the Councillors Office (CCCO) to draft a Council policy with respect to travel for future Federation of Canadian Municipalities and Alberta Urban

Municipalities Association conferences attended by Councillors occurring at the taxpayers' expense and return to Council no later than 2018 Q3. This motion was to show leadership and the importance of showing fiscal restraint given the economic climate Calgary face.

Ward 6 Road Tour:

Ward 6 and the City Roads Department will hold a Ward tour at the end of April. All Community Associations are invited to compile a list of top 5 infrastructure areas that need attention. Ward 6 will be discussing and finding solutions with the Roads Department and collaboration between multiple City Departments to resolve these issues. Submissions are due before March 20, 2018.

Secondary Suites:

Letters have been mailed out to Calgary residents that might have potential changes to the Land Use Bylaw related to their property. City Council has proposed changes to the Land Use Bylaw 1P2007 to improve the process for Secondary Suites and Backyard Suites for Calgarians, which will be debated on March 12, 2018. More information at Calgary.ca/suitereform or Calgary.ca/secondariesuites. Notice of Public Hearing will be held at Council Chambers Calgary Municipal Building on Monday, March 12, 2018 at 9:30am. Comments may be sent to City Council by faxing 403-268-2362 or PublicSubmissions@calgary.ca

Sarcee Trail and Richmond Road Interchange:

Ongoing planning for infrastructure improvements along Sarcee Trail. Richmond Road and then Bow Trail interchanges will greatly improving traffic flow on the west side.

Item 9: City of Calgary Neighbourhood Partnership Coordinator (NPC) Report - James Runge

James Runge distributed his monthly NPC Report for the Board's consideration:

NPC Requests:

Capital Conservation Grant (CCG) Application - The next round of CCG applications is ongoing. CCG applications will be reviewed based on two main qualifying factors: Lifecycle Safety and Lifecycle Past Due Projects.

SCA Business Plan Past Due for an Update - James reminded that the SCA Business Plan is past due for an update. A review of the plan, including Action Plan items and an Annual Operating Budget, are required as per the LOC for compliance. He requests receipt as soon as possible. SCA Treasurer, Simon Fletcher, is preparing the documents.

Aspen Woods Adopt-a-Rink - Citizen concerns received over clutter/mess of site location. SCA Development / New Schools / Traffic Board Director, Carrie Ferguson, offered to visit the site, take photographs and report back to SCA Board and to James.

NPC Supported Items:

Program Opportunity - Building off the success of last year's Community Sports Hub program, a continuation program is being proposed to the communities within Ward 6. This program will provide the opportunity for sport/active programs to come to the community. The program will help get kids/adults/families more active AND present the opportunity for CA's to work with sport/active organizations on coaching opportunities and hosting CA programs. Details are currently being discussed and more information will follow.

James suggested some sports/activities that might be of interest to the SCA: Cricket, Tennis, Athletics, Outdoor Pursuits, Archery Tag, Frisbee Golf .. SCA Board expressed interest in Pickleball and Frisbee Golf.

March is "Community Association Awareness Month" - Proclaimed by Calgary Mayor Nenshi, this month-long event aims to increase awareness among Calgarians on what a Community Association is, the benefits of membership, and how to be part of it.

"How to Run a Jane's Walk" Workshop - Saturday, March 10, 2018 from 12:30-3:00pm at the Chinese Cultural Society, 197 1 Street S.W.

Beyond The Four Walls Conference - Saturday, April 28, 2018 from 8:30-4:00pm at Winston Heights/Mountview Community Association, 520 27 Avenue N.E. Cost: \$20.00

Neighbour Day - Saturday, June 16, 2018

Grant Opportunities:

TD Park People Grants

Jumpstart Accessibility Grants

Community Initiatives Program (CIP)

Community Facility Enhancement Program (CFEP)

FUN Team Alberta

Calgary Foundation: Stepping Stones

Training Opportunities:

Various ongoing Federation Workshops: Websites, Social Media and Your Organization; Treasurer's Workshop for the Inexperienced Accountant; Urban Design and Character: Main Streets, Streetscapes & Heritage; Board Workshop: Building Community: How to Tell Your Success Stories; Orientation to the Planning Process 201: What's in the Planning Process.

The Federation Community Association Awareness Month Kick-Off Event - Friday March 2 from 7:00-10:00pm at Southview Community Association, 2020 33 Street S.E.

Did You Know?:

Various ongoing city-wide events and external opportunities.

Item 10: Meeting Called to Close

Motion made by Maureen Smith to adjourn the meeting at 8:46pm. Motion seconded by Shelley Bartole. Motion carried.

~ Next Regular Board Meeting - March 21, 2018 at 7:00pm, SCA Community Association Board Room.

~ Gazette topic ideas and submissions are welcome!