

FINAL

Strathcona, Christie, Aspen Community Association (SCA)

Board Meeting Minutes

September 19, 2018

Board Attendance:

Maureen Smith, President
Kathy Underhill, Vice President
Karla Pollock, Secretary
Shelley Bartole, Development / New Schools / Traffic
Mark Lukwinski, Infrastructure
Arianna Carlotti, Policies and Procedures

Also in Attendance:

Jeff Davison, Ward 6 Councillor
Suzie Trottier, Communications & Community Liaison and Constituent Liaison to Ward 6 Councilor Jeff Davison
James Runge, City of Calgary, Neighbourhood Partnership Coordinator (NPC)

Item 1: Meeting Called to Order

Maureen Smith called the meeting to order at 7:00pm.

Item 2: Additions to Agenda

Maureen Smith briefly reviewed agenda for concurrence. Last minute Special Guest: Ward 6 Councillor, Jeff Davison, joined the beginning of the meeting.

Item 3: Approval of Past Minutes

Maureen Smith requested a Motion from the floor to accept the Meeting Minutes from June 20, 2018. Motion made by Kathy Underhill. Seconded by Shelley Bartole. Motion carried.

Item 4: Special Guest - Ward 6 Councillor Jeff Davison

Jeff Davison, Councillor to Ward 6, was happy to drop by our monthly SCA Board meeting and expressed his eagerness to continue to work closely with the SCA to represent our concerns and feedback to the City of Calgary.

Councillor Davison reported on a recent meeting with the Director of City of Calgary Waste & Recycling Services to discuss waste servicing options for Community Associations. Based on the results of surveying CA's and conducting

site inspections of the CA's that expressed interest in learning more about residential servicing options, it was determined that it may be feasible for some CA's to receive residential waste collection service. This would require CA's to abide by the requirements for residential service to single family homes. For example, they would need to have their carts out for collection by 7:00 am on collection day and bring them back in by 7:00 pm. They would also have to place the carts out where they are safe and accessible for the automated collection truck to service them. Further, CA's would only be allowed a maximum of four carts per service and not be allowed to place excess material outside of the cart. Councillor Davison pointed out an important consideration for CA's is the frequency of residential collection, which is weekly for blue cart recycling, every other week for black cart garbage, and weekly for green cart organics in summer and every other week in winter. Currently, blue cart and green cart collection are on the same day of the week, and black cart collection is on a different day.

Councillor Davison admitted that this residential service may work for some CA's but is not likely feasible for the SCA due to our extremely busy facility and the resulting high generation of waste and recycling.

Councillor Davison answered some Board member questions and shared City Council's ongoing discussion about traffic safety measures and their current reconsideration of residential speed limits. He welcomes the SCA Board to contact his office for any assistance.

Item 5: Ward 6 Report - Communications & Community Liaison and Constituent Liaison to Ward 6 Councillor Jeff Davison, Suzy Trottier

Suzy Trottier distributed a Summary of City of Calgary 311 Calls for the three neighbourhoods of Strathcona, Christie Park and Aspen for the period of August 1 to 31, 2018.

Item 6: President's Report - Maureen Smith

Grant Updates:

The Final Reporting for the latest round of CFEP and CIP grants has been approved. The CCG has approved our application for the latest grant application in the amount of \$22,835.18 which represents 75% of the cost of the projects. We are awaiting a response from CFEP for matching Funds.

73 Street and 17 Avenue S.W. YYC Grant:

A group of Aspen residents has been awarded a YYC Grant in the amount of \$750.00 for an Art Project regarding the new sidewalk on 73 Street S.W.

They have reached out to the SCA to help them recruit volunteers and we will post their information in an upcoming edition of the Gazette newsletter and our SCA eNewsletter.

Community Park Initiative:

Maureen and Kathy Underhill had a meeting with Guy Beavers and Tammy Robinson from City of Calgary Parks regarding the Community Park Initiative. Their plan is to evaluate green spaces, increase use and reduce maintenance costs. The first project in our community is to remove the ball diamond at 590 Strathcona Drive S.W. and repurpose it as a green space, potentially a mini soccer pitch.

Cannabis and Calgary's Youth - YouthLink Calgary Information Presentations:

Cannabis And Calgary's Youth: How To Help Young People Make An Informed And Responsible Choice
Presentation Dates Options: October 24 or November 15, 2018, 7:00-9:00 pm at SCA Community Association.

The legalization of marijuana is just around the corner. As adults, we play an important role in supporting our City's youth in making smart decisions surrounding its use. To help you play this role successfully, we're inviting parents and mentors to learn more about its use, the effects on the young brain and changes in Federal and Provincial laws. This informative and engaging presentation focuses on facts and helpful strategies to help you start supportive conversations surrounding cannabis and its use with the young people in your life.

This free presentation is for adults and youth 12+ years of age and are supported by the Calgary Police Foundation

Replacement of Current SCA Office Computer:

The Office computer is running slow, making funny noises and is overdue for replacement.

Office staff have thoroughly researched replacement options. There was some discussion about "building" a computer, however the conclusion that purchasing a Dell desktop with full Warranty and Technical Support makes more sense.

Maureen Smith requested a Motion from the floor to approve a budget of \$1500.00 to purchase a new SCA office computer. Motion made by Karla Pollock. Seconded by Kathy Underhill. Motion carried.

Item 7: Committee and Directors Reports

Maureen Smith - Treasurer's Report

Acting as interim SCA Treasurer, SCA President Maureen Smith distributed a Financial Report for January 1 to August 31, 2018. Board Discussion and agreement.

Maureen Smith requested a Motion from the floor to accept the SCA Financial Report for January 1 to August 31, 2018. Motion made by Shelley Bartole. Seconded by Mark Lukwinski. Motion carried.

Shelley Bartole - Development / New Schools / Traffic

Mark Lukwinski - Infrastructure

Shelley shared that although the SCA is invited to review development permit applications for local Cannabis Retailers, the SCA has taken a "hands off, no comment" position and will allow the City to approve or deny the applications based on their established policy.

Shelley and Mark reported on ongoing potential development for 15 Aspen Summit S.W. and will report back on any progress at future Board meetings.

Kathy Underhill – SCA Business Plan and SCA Business Continuity Plan

SCA Business Plan:

Kathy shared that she has completed a three year Business Plan for the SCA Community Association. At his request, Kathy will forward the Business Plan to City of Calgary Neighbourhood Partnership Coordinator (NPC), James Runge.

Maureen Smith requested a Motion from the floor to accept the three year Business Plan for the SCA Community Association. Motion made by Shelley Bartole. Seconded by Kathy Underhill. Motion carried.

SCA Business Continuity Plan:

Kathy shared that she is continuing to develop a Business Continuity Plan and she intends to share a draft plan with the Board for their consideration at a future Board meeting. She reminded the Board of the two principal components of a Business Continuity Plan: Information Management and Risk Management

Kathy reviewed the risk assessment process with our Insurance Provider and shared with the Board the top risks of: vandalism, theft, telecommunications failure and cyber security. Next steps are to ensure that an appropriate risk mitigation protocol is in place and to discuss community partnering to enable program continuity.

Item 8: City of Calgary Neighbourhood Partnership Coordinator (NPC) Report - James Runge

James Runge distributed his monthly NPC Report for the Board's consideration:

NPC Requests:

Capital Conservation Grant (CCG) Application - The next round of CCG applications is ongoing. CCG applications will be reviewed based on two main qualifying factors: Lifecycle Safety and Lifecycle Past Due Projects.

NPC Supported Items:

James reported on the success of our local Sports Summer Programming.

Cannabis Store Locations Map - www.calgary.ca/PDA/pd/Scripts/land-use-bylaw/cannabis-store-info-map.html

Live Wire Calgary - Live Wire is a local media organization and they want to create a more robust Community Contributor Section. If the SCA requires exposure, we are invited to contribute to their site and they will handle the social media – all for free.

Meet The Funder's Workshop - Thursday, September 20, 2018, 7:00-9:00 pm at Marlborough Park Community Association. Meet representatives from The City of Calgary, Province of Alberta, The Calgary Foundation, Parks Foundation Calgary, and the Alberta Recreation and Parks Association to understand how their grant programs may fit with your projects.

Vibrant Communities Calgary - Community Consultation: Wednesday, September 26, 3:30-5:30 pm at Ross Glen Hall – Mount Royal University. The Enough for All poverty reduction strategy is currently undergoing a refresh. Our collective understanding of the drivers of poverty and the local context for reducing poverty have significantly

evolved since the original strategy was published in 2013. Much has changed in the local, provincial and national context since implementation got underway in January 2015. Vibrant Communities Calgary and the Enough for All Refresh Steering Committee will provide some new directions and a framework for going forward.

Grant Opportunities:

Building Communities Grant Program

Training Opportunities:

Various ongoing Federation Workshops: Dialogue with Minister Shannon Phillips, Board Basics 101, Community Conversations: Supporting Growth and Change in Established Neighbourhoods, Proactive Succession Planning, PIP: Understanding Planning & Design, Comm_nications: It Needs U, Building Community Participation Through Engagement

Did You Know?:

Various ongoing city-wide events and external opportunities.

Item 9: Meeting Called to Close

Maureen Smith requested a Motion from the floor to adjourn the meeting at 9:05pm. Motion made by Karla Pollock. Seconded by Mark Lukwinski. Motion carried.

~ Next Board Meeting - October 17, 2018 at 7:00 pm, SCA Community Association Board Room