

FINAL

Strathcona, Christie, Aspen Community Association (SCA)

Board Meeting Minutes

September 18, 2019

Board Attendance:

Maureen Smith, President
Kathy Underhill, Vice President
Dave Bryan, Treasurer
Karla Pollock, Secretary
Shelley Bartole, Development / New Schools / Traffic
Carrie Ferguson, Development / New Schools / Traffic
Mark Lukwinski, Development, Ring Road and Bow Trail Expansion

Also in Attendance:

James Runge, City of Calgary, Neighbourhood Partnership Coordinator (NPC)
Jeff Davison, Ward 6 Councillor
Suzy Trottier, Communications & Community Liaison and Constituent Liaison to Ward 6 Councilor Jeff Davison
Marlene Bainborough, Strathcona Resident
James Inglis, Aspen Resident

Item 1: Meeting Called to Order

Maureen Smith called the meeting to order at 7:04pm.

Item 2: Additions to Agenda

Maureen Smith briefly reviewed the agenda for concurrence.

Item 3: Special Guest - Marlene Bainborough, Strathcona Resident

Marlene Bainborough is a Strathcona resident. She requested to attend an SCA Board meeting so that she may express a local concern. Marlene shared that some local residents have expressed interest in asking the City to open the currently closed section of 58 Street S.W. This section of roadway, situated between 14 Avenue and Strathcona Drive S.W., was originally designated as a transit route and was fitted with a bus trap so it would be impassable by vehicles other than City buses. Calgary Transit no longer uses the roadway but the bus trap remains and the City currently has the roadway blocked with a metal chain. Local residents have enquired about the possibility of opening the bus trap allowing greater accessibility in and out of the Strathcona community and to potentially reduce some of the traffic by the two elementary schools.

In light of this resident discussion for the City to remove the bus trap and create a passable roadway for vehicles, Marlene is garnering support to have this request denied and keep the roadway impassable. She expressed her rationale for keeping the roadway closed and shared previous traffic studies and petitions. Marlene is currently in discussion with the Ward 6 Councillor office and with the City Roads Department.

Kathy Underhill, SCA Vice President, offered to follow this situation with Marlene and report back to the SCA Board with any updates in the future.

After group discussion, Ward 6 Councillor, Jeff Davison, and the SCA Board encouraged Marlene to continue to communicate with residents and with the City Roads Department regarding possible traffic studies. Marlene was reminded that the SCA is a neutral party and ultimately can not choose sides in this situation.

Item 4: New Board Member - James Inglis, Aspen Resident

James Inglis introduced himself to the SCA Board and expressed his interest in joining the SCA Board. At an initial meeting with SCA President, Maureen Smith, James expressed an interest in creating a Corporate Sponsorship program. Maureen Smith requested a Motion from the Board to nominate and accept James Ingles as a Director at Large with special interest in our Corporate Sponsorship program. Motion made by Carrie Ferguson. Seconded by Dave Bryan. Motion carried.

~ Welcome James!

Item 5: Approval of Past Minutes

Maureen Smith requested a Motion from the Board to accept the Meeting Minutes from June 19, 2019. Motion made by Kathy Underhill. Seconded by Dave Bryan. Motion carried.

Item 6: President's Report - Maureen Smith

SCA Facility Flood Update:

Maureen shared that the SCA building repairs are 90% complete.

SCA Rink Use Policy:

In preparation for the upcoming rink season, Maureen suggested that the SCA update our Rink Use Policy. In previous seasons, Olympic Heights School has been granted use of the rinks for part of their Active Living curriculum. The SCA has recently been approached by Roberta Bondar School for rink access as a part of their Physical Education curriculum.

Board discussion and agreement that Roberta Bondar School be approved for rink access for their curriculum and as long as they submit an advance request, any other elementary schools within the Strathcona, Christie and Aspen subdivisions may schedule access to the rinks for their student skating curriculums.

The schools may coordinate their preferred dates and times with the SCA office but as per previous Rink Use Policy, they will not be granted exclusive rights to the rinks. The public will still be permitted to use the rinks at the same time.

Maureen Smith requested a Motion from the Board to approve this update to the SCA Rink Use Policy. Motion made by Karla Pollock. Seconded by Kathy Underhill. Motion carried.

Upcoming President's Meetings:

Maureen confirmed that she will be attending a President's Meeting with the Federation of Calgary Communities on September 28, 2019 and a President's Meeting with the Ward 6 Councillor office on October 29, 2019. She welcomes Board members to submit items for the meeting agendas.

Item 7: Committee and Directors Reports

Vice President's Report - Kathy Underhill

Kathy has been investigating costs associated with our regular SCA contracts (floor mat cleaning service, pest control, painting upkeep) and she recommends that the Board adopt a Financial Policy document. She shared possible policies such as tendering contracts every 3 years. Kathy will continue her work on developing a Financial Policy and report back to Board members at a future meeting.

Treasurer's Report - Dave Bryan

Dave distributed the SCA Financial Statements for September 18, 2019. The contents being a Comparative Income Statement with Net and Total Revenue and Expenses. Board Discussion and agreement.

Dave is developing a formal SCA Financial Policy and will share it with Board members at a future meeting.

Maureen and Dave distributed a General Ledger Report for January 1, 2019 to September 18, 2019. Maureen is currently reviewing the SCA office Moneris Report for the summer months and will share it with Board members at a future meeting.

Maureen Smith requested a Motion from the Board to approve the SCA Financial Statements for September 18, 2019. Motion made by Mark Lukwinski. Seconded by Shelley Bartole. Motion carried.

Development Report - Mark Lukwinski, Development, Ring Road and Bow Trail Expansion

Mark confirmed that Bow Trail expansion work is ongoing, with the intersection at 85 Street S.W. expected to be completed by the end of October.

Development Report - Shelley Bartole and Carrie Ferguson, Development / New Schools / Traffic

Shelley and Carrie confirm that whenever they are asked for comment on Home-Based Business Development Permits, they caution that to prevent complaints from neighbours, there needs to be adequate parking.

Casino Report - Karla Pollock, Secretary

Karla shared that the Casino License Application has been submitted and received by the AGLC. A Facility Service Agreement has been signed with Cowboys Casino for November 15/16 and Casino Advisors have been secured. She confirmed that 26 individuals have currently volunteered for the 38 Casino positions. Karla will be in attendance at upcoming SCA Events to promote volunteer sign-up.

Item 8: Ward 6 Report - Jeff Davison, Ward 6 Councillor and Suzy Trottier, Communications & Community Liaison and Constituent Liaison to Ward 6 Councillor Jeff Davison

Jeff and Suzy shared about an upcoming Ward 6 Open House with the topic being on Crime Prevention. Various City of Calgary departments will be in attendance, including the City Police Chief and Deputy Police Chief, and a representative from the Government of Alberta. An invitation and details for the October Open House will be announced to the public shortly.

Item 9: City of Calgary Neighbourhood Partnership Coordinator (NPC) Report - James Runge

James distributed his monthly NPC Report for the Board's consideration.

Item 10: Meeting Called to Close

Maureen Smith requested a Motion from the Board to adjourn the meeting at 8:54pm. Motion made by Shelley Bartole. Seconded by Dave Bryan. Motion carried.

~ Next Board Meeting - October 23, 2019 at 7:00pm, SCA Community Association Board Room

date moved from previously scheduled October 16 to October 23 with Board agreement