

FINAL

Strathcona, Christie, Aspen Community Association (SCA)

Board Meeting Minutes

October 23, 2019

Board Attendance:

Maureen Smith, President
Dave Bryan, Treasurer
Karla Pollock, Secretary
Shelley Bartole, Development / New Schools / Traffic
Carrie Ferguson, Development / New Schools / Traffic
James Ingles, Corporate Sponsorship Program
Mark Lukwinski, Development, Ring Road and Bow Trail Expansion

Also in Attendance:

James Runge, City of Calgary, Neighbourhood Partnership Coordinator (NPC)
Marlene Bainborough, Strathcona Resident

Item 1: Meeting Called to Order

Maureen called the meeting to order at 7:05pm.

Item 2: Additions to Agenda

The Board briefly reviewed the agenda for concurrence.

Item 3: Special Guest - Marlene Bainborough, Strathcona Resident

Marlene Bainborough introduced herself to the SCA Board and expressed her interest in possibly joining the SCA Board. She requested to be in attendance for the entire meeting. Maureen thanked Marlene for her interest and suggested that they meet in person for further discussion.

Item 4: Approval of Past Minutes

Maureen requested a Motion from the Board to accept the Meeting Minutes from September 18, 2019. Motion made by Dave Bryan. Seconded by Carrie Ferguson. Motion carried.

Item 5: President's Report - Maureen Smith

SCA Facility Insurance Renewal:

Maureen reported that the SCA received our annual insurance renewal from Toole Peet and that the policy premium has increased. James shared that insurance premiums have increased for all Community Associations across the City of Calgary. Dave suggested the option for a higher deductible to decrease the premium. Maureen will investigate this suggestion and report back at a future Board meeting.

SCA Tennis Courts Renovation Project:

Maureen reported that The Capital Conservation Grant (CCG) application has been approved for resurfacing the tennis court. The total amount approved is \$31,110.19

The CCG mandates that the project must be completed no later than September 30, 2020 to be eligible for reimbursement.

Maureen shared that the SCA is now awaiting grant approval from the Community Facility Enhancement Program (CFEP) for the remaining cost of the tennis court renovation.

Item 6: Committee and Directors Reports

Treasurer's Report - Dave Bryan

Dave distributed the SCA Financial Statements for October 23, 2019. The contents being a Comparative Income Statement with Net and Total Revenue and Expenses, a Comparative Balance Sheet as at September 30, 2019 and a Bank Account Transactions Report from August 1, 2019 to October 21, 2019. Board Discussion and agreement.

Dave distributed a draft version of a formal SCA Financial Policy via email to all Board members prior to the meeting. Board discussion and agreement to defer approval until the November meeting to allow for further Board review and input.

Maureen requested a Motion from the Board to approve the SCA Financial Statements for October 23, 2019. Motion made by Karla Pollock. Seconded by Mark Lukwinski. Motion carried.

Corporate Sponsorship Program - James Ingles

James reported on his recent meeting with Shelley Lakatos, SCA Office Manager. Shelley told him that the Perks Program is currently stalled due to the immense amount of effort that is involved. He agreed with Shelley that the effort required may not be worth the small potential membership gained. They will continue to discuss the Perks Program and determine if it should be continued.

Shelley provided James with detailed information on past corporate sponsorships for his review. James will report back on updates and progress at future Board meetings.

Development Report - Shelley Bartole, Development / New Schools / Traffic

Shelley shared about a potential residential development plan for 17 Avenue and 73 Street S.W. This is a change to a previous planned development. Carrie offered to assist Shelley with investigation and communication with the interested Developer. Shelley and Carrie will provide updates at future Board meetings.

Development Report - Carrie Ferguson, Development / New Schools / Traffic

Carrie shared about an invitation that she received from Valley Ridge Community Association to attend an Information Session on the West Ring Road project. Carrie asked Mark if she could forward the invitation to him for his review and see if it was something that the SCA should attend.

Casino Report - Karla Pollock, Secretary

Karla reported that the November 15 & 16, 2019 Casino License Application has been approved and the license received from the AGLC. She is happy with the steady flow of volunteer sign-ups.

Item 7: Ward 6 Report - Suzy Trottier, Communications & Community Liaison and Constituent Liaison to Ward 6 Councillor Jeff Davison

Suzy distributed a Summary of City of Calgary 311 Calls for the three neighbourhoods of Strathcona, Christie Park and Aspen for the period of September 1 to 30, 2019 via email to all Board members prior to the meeting. Included in the email was a Ward 6 Community Ward Report for October 2019.

Suzy was not in attendance at this meeting but Maureen Smith, SCA President, shared some Strathcona, Christie and Aspen City Roads updates from the Ward Report:

New pedestrian signals have been installed, or are in the process of being installed at the following intersections:

Bow Trail – 77 Street S.W.

Strathcona Drive – Strathdale Close S.W.

Traffic signal modifications or upgrades are being made this year at the following intersections:

Bow Trail – Old Banff Coach Road/ Strathcona Boulevard S.W.

17 Avenue – Christie Park Gate/ Simcoe Boulevard S.W.

Item 8: City of Calgary Neighbourhood Partnership Coordinator (NPC) Report - James Runge

James distributed his monthly NPC Report via email to all Board members prior to the meeting. He was present to highlight some important points:

SCA City of Calgary Financial Review - A financial review was conducted for the SCA based on the submitted year-end financial statements. The review was focused on organization assets vs. liabilities, liquidity, reserves and operating surpluses/deficits. This year the report also includes ratings for organizational health and building

condition. James distributed a letter outlining the review process as well as a financial review summary document to all Board members via email prior to the meeting.

The 2018/19 ratings for the SCA:

Financial Rating: Low Risk

Organizational Health Rating: Low Risk

Building Condition Rating: 2020 (Lifecycle Report)

SCA Tennis Courts Renovation Project - The Capital Conservation Grant (CCG) application has been approved for resurfacing the tennis court. The total amount approved is \$31,110.19

This project must be completed no later than September 30, 2020 to be eligible for reimbursement.

Child Emergency Preparedness - The City of Calgary developed the Ready Squad, a fun and interactive free 20-minute on-line course targeted to kids age 7-12 on how to prepare and take action during an emergency or disaster. www.calgary.ca/readysquad

Federation of Calgary Communities Workshops, City of Calgary Workshops

Item 9: Meeting Called to Close

Maureen requested a Motion from the Board to adjourn the meeting at 8:06pm. Motion made by Shelley Bartole. Seconded by Dave Bryan. Motion carried.

~ Next Board Meeting - November 20, 2019 at 7:00pm, SCA Community Association Board Room