

FINAL

Strathcona, Christie, Aspen Community Association (SCA)

Board Meeting Minutes

January 15, 2020

Board Attendance:

Maureen Smith, President
Kathy Underhill, Vice President
Dave Bryan, Treasurer
Karla Pollock, Secretary
Shelley Bartole, Development, New Schools and Traffic
Mark Lukwinski, Development, Ring Road and Bow Trail Expansion

Also in Attendance:

James Runge, City of Calgary, Neighbourhood Partnership Coordinator (NPC)
Marlene Bainborough, Strathcona Resident
Adam Schwartz, Strathcona Resident
Jeff Rosewarn, Local Resident

Item 1: Meeting Called to Order

Maureen called the meeting to order at 7:05pm.

Item 2: Additions to Agenda

The Board briefly reviewed the agenda for concurrence.

Item 3: New Board Members - Marlene Bainborough and Adam Schwartz, Strathcona Residents

Marlene Bainborough has attended two previous SCA Board meetings and after consideration, she expressed her interest in joining the SCA Board. At an initial meeting with SCA President, Maureen Smith, Marlene expressed an interest in Programming and Events.

Adam Schwartz introduced himself to the Board and expressed interest in joining our SCA Development Directors as his interest is in City Planning. He plans to participate in the Partners in Planning program offered by The City of Calgary and Federation of Calgary Communities and then share that knowledge with the SCA Board.

Maureen Smith requested a Motion from the Board to nominate and accept Marlene Bainborough as a Director at Large with special interest in our Programming and Events program and to nominate and accept Adam Schwartz as a Director at Large with special interest in Development. Motion made by Shelley Bartole. Seconded by Dave Bryan. Motion carried.

~ Welcome Marlene and Adam!

Item 4: Approval of Past Minutes

Maureen requested a Motion from the Board to accept the Meeting Minutes from November 20, 2019. Motion made by Dave Bryan. Seconded by Shelley Bartole. Motion carried.

Item 5: Special Guest - Jeff Rosewarn, SCA Resident

Jeff Rosewarn is an SCA resident. He arrived a few minutes into the meeting and asked to attend. He was permitted to join the meeting once the Financial Report was delivered.

Item 6: President's Report - Maureen Smith

Past Events:

Christmas Day Skate - Maureen reported that the skating afternoon was well attended and has become a tradition for many families.

Seniors Christmas Dance - Maureen reported that the dance was a successful sold-out event.

Upcoming Events:

Seniors Dance - February 14

Family Day Skate - February 17

SCA Website and Advertising SCA Hall Rentals:

Maureen shared that the SCA website was streamlined. She continues to research different avenues to advertise our facility and is considering ways to increase our online traffic for rentals.

Programs and Events Budget:

Maureen distributed a copy of the revised 2020 Events Budget to all Board members. Board discussion and agreement.

Maureen requested a Motion from the Board to approve the 2020 Events and Dates. Motion made by Mark Lukwinski. Seconded by Adam Schwartz. Motion carried.

SCA Facility Insurance Renewal:

Maureen reported that the SCA accepted our annual insurance renewal from Toole Peet. There was previous Board discussion to consider the option of paying a higher deductible to decrease the premium. Maureen and Dave investigated this option and determined that it was not worthwhile. James confirmed that insurance premiums have increased for all Community Associations across The City of Calgary.

Item 7: Committee and Directors Reports

Treasurer's Report - Dave Bryan

Dave distributed the SCA Financial Statements for January 15, 2020. The contents being comments on the current status of Operating Revenue, a Comparative Income Statement with Net and Total Revenue and Expenses, a Comparative Balance Sheet as at December 31, 2019. Board discussion and agreement.

Dave also distributed a proposed Operating Budget with two scenarios for Board consideration. The first scenario focuses on increased revenue and the second scenario focuses on reduced costs. Board discussion and agreement to try and strike a balance. Dave will take Board feedback into consideration and present a full Operating Budget at the next meeting.

Maureen requested a Motion from the Board to approve the SCA Financial Statements for January 15, 2020. Motion made by Kathy Underhill. Seconded by Shelley Bartole. Motion carried.

Development, Ring Road and Bow Trail Expansion - Mark Lukwinski

Mark distributed Minutes from a recent meeting of the West Ring Road Community Action Group (WRRRCAG) to all Board members via email prior to the meeting. He explained that a meeting was held in December to discuss efforts on how to be heard by Alberta Transportation.

Development, New Schools, Traffic - Shelley Bartole

Shelley shared about her attendance at a presentation for a proposed retail development on 17 Avenue SW. The Developer invited area residents and the SCA Board to attend this presentation.

Vice President's Report - Kathy Underhill

Kathy has completed amendments to the SCA Communication and Advertising Policy. Maureen requested a Motion from the Board to approve the SCA Communication and Advertising Policy. Motion made by Shelley Bartole. Seconded by Karla Pollock. Motion carried.

Casino Report and Gazette Articles - Karla Pollock, Secretary

Karla reported that the AGLC has completed a review of the SCA request for a Casino License and that we are being considered for a Casino event in July/August/September 2021. The AGLC recommends that we contact the Casino facility of our choice to pre-confirm the Casino Event and ensure availability. The AGLC will confirm the date and send the license application package in February 2021.

Karla expressed concern with the content of Gazette articles and whether the SCA is permitted to approve opinion articles prior to publishing. Board discussion and agreement to contact the publishers of the Gazette to inquire about the process of approving content.

Item 8: City of Calgary Neighbourhood Partnership Coordinator (NPC) Report - James Runge

James distributed his monthly NPC Report via email to all Board members prior to the meeting. He highlighted some points for the Board's consideration:

- The External Partner Survey is open until January 17. The goal of the survey is to assess the level of support that groups receive from The City through Neighbourhood Partnership Coordinators (NPCs).
- 2020 Community Clean-up registration is open until January 31.
- Storm Pond important safety reminders
- Federation of Calgary Communities programs and workshops

Item 9: Ward 6 Report - Suzy Trottier, Communications & Community Liaison and Constituent Liaison to Ward 6 Councillor Jeff Davison

Suzy distributed a Summary of City of Calgary 311 Calls for the three neighbourhoods of Strathcona, Christie Park and Aspen for the period of December 1 to 31, 2019 via email to all Board members prior to the meeting. Included in the email was a full 2019 311 Service Request Report and a Ward 6 Community Ward Report for January 2020.

Item 10: Next Meeting

Board discussion and agreement for the next Board Meeting to be on February 19, 2020 at 7:00pm.

Item 11: Meeting Called to Close

Maureen requested a Motion from the Board to adjourn the meeting at 8:24pm. Motion made by Shelley Bartole. Seconded by Dave Bryan. Motion carried.