

**FINAL**  
**Strathcona, Christie, Aspen Community Association (SCA)**  
**Board Meeting Minutes**  
**September 16, 2020**

**Board Attendance:**

Maureen Smith, President  
Kathy Underhill, Vice President  
Karla Pollock, Secretary  
Dave Bryan, Treasurer  
Marlene Bainborough, Programs and Events  
Shelley Bartole, Development, New Schools and Traffic  
Carrie Ferguson, Development, New Schools and Traffic  
Mark Lukwinski, Development, Ring Road and Bow Trail Expansion  
Adam Schwartz, Development

**Also in Attendance:**

Shelley Lakatos, SCA Office Manager  
Charles Rushton, Calgary Transit  
Filip Majcherkiewicz, Calgary Transit  
Suzy Trottier, Executive Advisor, Councillor's Office Ward 6  
Meagan Ladouceur, Constituent Liaison, Councillor's Office Ward 6

**Item 1: Meeting Called to Order**

Maureen called the meeting to order at 7:00pm.

**Item 2: Additions to Agenda**

The Board briefly reviewed the agenda for concurrence.

**Item 3: Special Guests - Calgary Transit, Charles Rushton and Filip Majcherkiewicz**

Charles Rushton and Filip Majcherkiewicz from Calgary Transit introduced themselves to the Board and distributed some literature on the incoming On Demand bus service being introduced in Christie Park and in parts of Aspen and Strathcona. They explained that the existing bus/shuttle routes will be removed and replaced by an on demand service, which will allow customers to book travel as needed and to be picked up and dropped off at any of

the existing stops in the community and other major locations (e.g. Westhills, 69 Street Station, grocery stores, large commercial areas).

The On Demand bus service will begin on October 13, 2020. The cost of ridership will remain the same and the hours of service will be 6am-12midnight. Charles and Phil hope to attend the SCA Annual General Meeting to speak on the service changes and answer questions.

#### **Item 4: Approval of Past Minutes**

Maureen requested a Motion from the Board to accept the Meeting Minutes from February 19, 2020. Motion made by Shelley Bartole. Seconded by Kathy Underhill. Motion carried.

Maureen requested a Motion from the Board to accept Minutes summarizing email Motions and Approvals between March and August, 2020. Motion made by Shelley Bartole. Seconded by Kathy Underhill. Motion carried.

#### **Item 5: SCA Sponsored Events & Programming and Facility Rentals - Shelley Lakatos, SCA Office Manager**

##### SCA Membership Drive:

A Membership Drive was held on September 12 in the SCA parking lot. Memberships were available for purchase and renewal. Free document shredding was offered for current members and there was a bottle drive. Volunteers unloaded empties and shredding directly from vehicles. MP Ron Liepert supported the event and paid for the document shredding truck.

##### SCA Sponsored Events & Programming, Summer Camps and Facility Rentals:

Shelley shared that due to the Covid 19 pandemic, all planned SCA Sponsored Events and Programming have been affected. She is managing a list of postponed rental events. A small number of summer camp programs were able to be held and she shared about some ongoing and upcoming facility rentals (e.g. small weddings, AGM's, art shows).

Shelley reviewed the detailed cleaning protocol that happens after every facility use. All rental groups are provided with Covid 19 Indoor Event and Catering Guidelines from the Province of Alberta and are expected to comply with Room Rental Terms and a Cleaning Checklist from the SCA.

#### **Item 6: President's Report - Maureen Smith**

##### Tennis Court Renovations:

Due to the Covid 19 pandemic, the planned renovation of the SCA tennis courts this past spring was postponed.

Maureen requested a Motion from the Board to proceed with the planned tennis court renovations in the spring of 2021. Motion made by Kathy Underhill. Seconded by Shelley Bartole. Motion carried.

Maureen requested a Motion from the Board to submit an application for an extension of an awarded City of Calgary Capital Conservation Grant (CCG) to be used for the postponed tennis court renovations; now planned for the spring of 2021. Motion made by Shelley Bartole. Seconded by Dave Bryan. Motion carried.

#### City of Calgary Covid Relief Fund:

The SCA was fortunate to be awarded some financial support from the City of Calgary Covid Relief Fund earlier this summer. Applications are now open for further support.

Maureen requested a Motion from the Board to submit an application for the second quarter of the City of Calgary Covid 19 Relief Fund. Motion made by Kathy Underhill. Seconded by Dave Bryan. Motion carried.

#### City of Calgary 311:

Maureen shared her ongoing frustration with reports of 311 Calgary Operators inappropriately directing individual citizens to voice their concerns to the SCA Community Association on such issues as noise infractions and damaged perimeter fencing. The SCA has faced much time and expense in having to field these telephone calls and emails.

Maureen asked Suzy Trottier, Executive Advisor and Meagan Ladouceur, Constituent Liaison from the Ward 6 Councillor's Office for assistance with this situation. Suzy shared that an upcoming Community Association President's Meeting in October will include representatives from 311 Calgary Services. Maureen and Shelley will be in attendance at this meeting in hopes of sorting out this miscommunication.

#### SCA Board Members Resigning:

James Inglis and Mark Lukwinski tendered their resignations from the SCA Board of Directors.

~ Thank you for your service James and Mark!

### **Item 7: Committee and Directors Reports**

#### **Treasurer's Report - Dave Bryan**

Dave distributed a Treasurer's Report and the SCA Financial Statements for September 16, 2020. The contents being comments on the current status of Operating Revenue, a Comparative Income Statement with Net and Total Revenue and Expenses and a Comparative Balance Sheet as at July 31, 2020. Board discussion and agreement.

Maureen requested a Motion from the Board to approve the SCA Financial Statements for September 16, 2020. Motion made by Kathy Underhill. Seconded by Shelley Bartole. Motion carried.

#### **Item 8: Councillor's Office Ward 6 Report - Suzy Trottier, Executive Advisor and Meagan Ladouceur, Constituent Liaison**

Meagan Ladoucer introduced herself to the SCA Board. She has joined the Ward 6 office as the new Constituent Liaison. She will take over the caward6@calgary.ca email address and will answer constituent concerns.

Meagan distributed a Summary of City of Calgary 311 Calls for the three neighbourhoods of Strathcona, Christie Park and Aspen for the period of August 1 to 31, 2020 and a Ward 6 Community Ward Report for September 2020 via email to all Board members prior to the meeting.

Suzy and Meagan spoke on the following events:

- The City of Calgary Open House has been cancelled until further notice.
- Calgary Transit On Demand Pop-up Information Sessions at 69 Street Station:  
September 29 - afternoon peak, October 1 - midday, October 7 - afternoon peak.
- Calgary Transit On Demand Virtual Town Hall with Councillor Davison: September 29 at 7:00pm
- Community Association President's Meeting: October 27 at 6:30pm at SCA Community Association

#### **Item 9: Next Meeting**

The SCA Annual General Meeting is on September 23, 2020 at 7:00pm.

Board discussion and agreement for the next Board Meeting to be on October 21, 2020 at 7:00pm.

#### **Item 10: Meeting Called to Close**

Maureen requested a Motion from the Board to adjourn the meeting at 8:48pm. Motion made by Karla Pollock. Seconded by Shelley Bartole. Motion carried.