

FINAL

Strathcona, Christie, Aspen Community Association (SCA)

Board Meeting Minutes

January 20, 2021 (Online Meeting)

Board Attendance:

Maureen Smith, President
Kathy Underhill, Vice President
Dave Bryan, Treasurer
Shelley Bartole, Development/New Schools/Traffic
Carrie Ferguson, Development /New Schools /Traffic
Marlene Bainborough, Programming and Events
Adam Schwartz, Planning/Development

Also in Attendance:

Jeff Davison, Councilor for Ward 6
James Runge, City of Calgary, Neighbourhood Partnership Coordinator (NPC)
Meagan Ladouceur, Constituent Liaison, Councilor's Office Ward 6

Item 1: Meeting Called to Order

Maureen Smith called the meeting to order at 7:13pm.

Item 2: Additions to Agenda

Maureen Smith briefly reviewed agenda for concurrence.

Item 3: Approval of Past Minutes

Maureen Smith requested a Motion from the floor to accept the Meeting Minutes from October 21 and November 19, 2020. Motion made by Kathy Underhill. Seconded by Marlene Bainborough. Motion carried.

Item 4: Jeff Davison, Councilor Ward 6

Councilor, Jeff Davison addressed the Board on the following: the Covid Provincial Health Order and Mask bylaw and how ICU occupancy rates drive many of the covid relief protocols. There was also a discussion about lowering residential speed limits.

The Board also addressed the issue of the SCA's financial inability to continue to shovel City sidewalks.

Jeff also advised the SCA that they could request the assistance of our Community Resource Office (City of Calgary Police) to help enforce covid-19 protocols on the ice rinks.

Item 5: Committee and Directors Reports

Maureen Smith – President's Report

Maureen tabled the following issues for discussion:

Covid Relief: James confirmed that the SCA will receive an additional \$12,000 from the City in COVID-19 relief funds. Maureen ensured that all the required information for Q4 reporting will be submitted.

Previously the SCA applied for a provincial COVID-19 relief grant and received \$4,000. Reporting for the second round has been completed and potentially the SCA could receive an additional \$12,000 (3 x the first amount) – POTENTIALLY – keep your fingers crossed.

Rentals: Shelley has secured two new rentals. The first is a Bulgarian School that will rent space in the loft on Sundays – maybe alternating Sundays. The second is the Chinese Baptist Church who would like to meet on Sundays in the basement and potentially main floor – again may be alternating Sundays. There is actually a third opportunity to rent the kitchen – further information to come.

The SCA continues to take events reservations but no deposits (too much time and work to refund if protocols don't allow these reservations to move forward) beginning in May. That gives us enough time to slowly phase back in programming if protocols lift – hopefully by May we will be able to have events back in the building.

Programming: Online Yoga continues to have a very robust following. Tai Chi has reduced frequency of classes in order to stay profitable.

Grants: Continued discussions with Parks Foundation Calgary and Amateur Sport Grant look favourable. Amateur Sport Grant may match the city at 25% of the project costs (remember the city will cover 75% of project costs as long as we come in on budget). We have to have the entire cost of the project in the Parks Foundation account before the project starts. The donation link is available on our website and I have included a plea for donations for the tennis courts in my next Gazette message due to come out the beginning of February. We hope to find community support for this project.

SCA's 40th Anniversary: Tentatively planning a 40th Anniversary celebration to coincide with the opening of the tennis courts. Marlene is heading up this initiative and we will have more details closer to the event date.

- Computers: The office computer that Shelley works on crashed. We are in the process of trying to fix the problem.
- Audit: The SCA Audit has been set for March 2&3, 2021 – the audit will be virtual which means we have to pack up our records and drop them off at the FCC for a few days and Shelley and I have to be available to answer questions. I am going to ask Trevor to deliver and pick up the records – FCC is way in the NE now and the boxes are heavy.
- Maintenance: Kathy Underhill has agreed to talk to OHS/CBE re snow removal from the City sidewalks where the school busses drop off and pick up.
- Currently most of the lighting in the parking lot is out and bulbs need replacing. The Board decided to defer this repair.

Treasurer's Report – Dave Bryan

Operating Revenue is down significantly, obviously, due to 2 rounds of Covid related lockdowns – the second of which remains active into 2021.

Costs have also been reduced – especially Janitorial and direct cost for events and programming that was cancelled.

Due to recovery of fixed costs through City of Calgary grants, SCA will have positive cash flow for the year, which should help improve SCA's rating on FCC's 2020 Financial Rating of community associations.

While SCA's previously depleted cash reserve is now somewhat replenished, with expected future reductions in relief grants and Casino funding, combined with threat of continued lockdowns, the SCA will likely need to continue to utilize all cash resources available (so none to be held in a formal "reserve" account) while carefully monitoring cash flow and cash expenditures in 2021. As well, planning for modified programming with positive cash flow when operations do reopen should continue.

Kathy Underhill – Vice President

Kathy reiterated her continued concern regarding the SCA's operating expenses. Kathy has agreed to contact OHS/CBE regarding the clearing of City sidewalks where the school busses drop off and pick up and with this information the SCA may make a decision to discontinue snow removal from the city sidewalks.

Kathy has also agreed to update the SCA's Business Plan for review by the City

Programming and Events – Marlene Bainborough

Marlene headed a brief discussion regarding programming and events. Marlene will head up planning for the SCA's 40th Anniversary celebration.

Development, Traffic and Parking – Shelley Bartole

Traffic discussion concerning Calgary Academy access, Aspen Hills Drive and 93rd Street.

Development – Carrie Ferguson

Springbank Hill moving forward with filed Development Permits.

Item 6: City of Calgary Neighbourhood Partnership Coordinator (NPC) Report - James Runge

James Runge distributed his monthly NPC Report for the Board's consideration including:

Playground replacement, location behind houses on Christie Park Green SW.

Updated 2021 CCG guidelines.

Outdoor winter recreation guidelines.

Business Plan update request.

Covid-19 CA Relief Fund. The SCA's Q3 reporting and additional funding approved. Q4 Covid-19 relief funding reporting due February 15, 2021.

2019 Financial Rating update.

Sub-license Agreements

Connecting City Resources: Waste and Recycling Program

Public Relations: 27th Annual Calgary Awards

Business Assessment Report – Lifecycle Report

Links for various events and external opportunities and contact information.

Item 7: Meagan Ladouceur, Constituent Liaison, Councilor's Office Ward 6

A discussion with Meagan included the following:

Increasing Bow Trail speed limit between 69th and 85th Streets.

City Survey regarding lowering of residential speed limits.

The Ward 6 Community Ward Report also provided City of Calgary Information links, Ward 6 Office Updates, upcoming dates to remember, Ongoing Community Initiatives, Transit, Parks, Waste & Recycling, Development,

Community Standards (Bylaw)/Calgary Police Service links for our three communities and 311 Service Request Summary.

Item 8: Meeting Called to Close

Maureen Smith requested a Motion from the floor to adjourn the meeting at 8:46pm. Motion made by Dave Bryan. Seconded by Carrie Ferguson. Motion carried.

~ Next Board Meeting – February 17, 2021 at 7:00 pm, online.