

FINAL
Strathcona, Christie, Aspen Community Association (SCA CA)
Board Meeting Minutes
March 17, 2021

Board Attendance:

Maureen Smith, President
Dave Bryan, Treasurer
Shelley Bartole, Development/New Schools/Traffic
Marlene Bainborough, Secretary
Adam Schwartz, Planning/Development

Also in Attendance:

James Runge, City of Calgary, Neighbourhood Partnership Coordinator (NPC)
Meagan Ladouceur, Constituent Liaison, Councillor's Office Ward 6
Trevor Lakatos, SCA CA Building Manager
Shelley Lakatos, SCA CA Office Manager

Item 1: Meeting Called to Order

Maureen Smith called the meeting to order at 7:01pm.

Item 2: Presentation by Building Manager and Office Manager. Open portion of the Board Meeting

Trevor Lakatos:

- Trevor is working on Grant completion
- Trevor is looking into hiring an engineer to design plans for a wheelchair ramp that will connect the parking lot to the green space and ice rink below
- Engineering designs are needed for Grant application for funding
- Design plans will cost approximately \$1500.00 which will be covered by the Grant
- Trevor looked into sprayers to disinfect furniture, equipment etc. inside the SCA building as part of the Covid recommendations.
- Trevor explained that this was not a time saver since everything sprayed had to have the excess disinfectant liquid wiped off. Also the cost for the spray apparatus is too much.
- Landscaping of SCA grounds needs to be addressed this year as last year due to Covid nothing was done.
- Maureen Smith recommended a thorough spring clean-up was appropriate to get the grounds looking good.
- Trevor recommended a contractor to complete everything (power rake, thorough spring clean-up would cost approximately \$1000.00). To save money Trevor would take responsibility for fertilizing.
- Board approved to move forward.

- Trevor is working on the Capital Budget to be ready for the April 21, 2021 Board Meeting.

Shelley Lakatos:

- Shelley has accepted an additional part-time job that will require an 8 week training program beginning the latter part of March. Cathy Duke, SCA Communications Manager, will be sharing office responsibilities with Shelley for the 8 week period.
- Shelley will be in the SCA office every day after 5:30pm to attend to additional office responsibilities.
- After the 8 week training period Shelley will return to the SCA office as in the past.
- 2 new blue Clothing Drop-Off bins are on-site at the SCA
- Skip The Depot has been profitable – approximately \$100.00
- SCA Community Gardens - all plots have been assigned to individual residents.
- Shelley did state that Councillor Jeff Davison said Springbank Hill may have a Community Garden our residents might be able to access through a waiting list process.
- SCA rentals – are going forward with such activities as Kids Karate, Calgary Young Peoples Theatre, Bulgarian School, Tennis Lessons, Highland Dance and Kinder Studios
- Services for seniors is still on-line such as Tai Chi and Chair Yoga
- Seniors Line Dancing and Art Lesson are delayed until the fall

Item 3: Additions to Agenda

The Board briefly reviewed the agenda for concurrence.

Item 4: Approval of Past Minutes

Maureen Smith requested a Motion to accept the Meeting Minutes from February 21, 2021. Motion made by Dave Bryan and seconded by Adam Schwartz. Motion carried.

Item 5: Committee and Directors Reports

Maureen Smith – President's Report

Inspiring Neighbourhoods Grants:

- This is a city grant offered to Community Associations which is on-going from January to December
- The grant is a matching one which would mean that for specific projects, new innovative programs etc. directly related to the SCA Business Plan the grant would cover 50% of the cost and the SCA would cover 50% of the cost.
- Maureen Smith discussed the possibility of the tennis court' refurbishing being a possible fit for this grant.
- James Runge stated that there were very specific guidelines for acceptable application approval.

- Motion (to move forward with application process) has been deferred until further Board discussion and information can be gathered.

Q4 Covid Relief Funding Letter

- Reference below to Item 7 – James Runge (NPC) Coordinator Report

Skip The Depot/Clothing Bins

- Reference above to Item 2: Presentation by the Office Manager – Shelley Lakatos

Vision and Mission Statement

- Does the Vision and Mission statement reflect how the SCA and Board identifies the best service for our communities?
- Board approved retaining the present Vision and Mission statement

Call for New Members/Gazette

- Maureen Smith advertising for new Board members particularly representatives from Christie.
- Maureen Smith is encouraging our young adults in the community to join the Board as Directors at Large. This is a great learning experience and in particular the next few months due to community health and safety restrictions may be somewhat slow which offers new members an opportunity to ease into the role.

Dave Bryan – Treasurer's Report

Treasurer's Report

- The SCA finances are in better shape than anticipated due to the community association being subsidized by public grants and Covid Relief Funding, however on-going Covid issues such as limiting revenue from casinos and some programs and events continue to impact
- Careful ongoing and future evaluation by the SCA regarding programs, events, services etc. that can reinforce a health cash base need to be considered.

Business Plan

- The Business Plan is subsequent to the Vision and Mission statement. As there were no changes and the Board approved retaining the present Vision and Mission statement, work can proceed on the Business Plan.
- Dave will send the Business Plan that Kathy Underhill, former Vice President, had mostly prepared earlier this year and Dave Bryan will include the Q4 Cash Flow Sheet

Contract Agreements

- Contracts have expired for the Building Manager and the Office Manager

- Updated contracts were presented to the Board after previous discussion with Trevor Lakatos and Shelley Lakatos
- Motion to accept was deferred until further Board discussion and information is gathered.

Shelley Bartole – Development/New Schools/Traffic Report

- Presentation deferred until next Board Meeting – April 21, 2021

Adam Schwartz – Planning/ Development

- Continuing to monitor the new “Guidebook for Great Communities which is going to Council on March 22, 2021

Marlene Bainborough – Secretary

YYC Food Trucks

- The SCA was contacted by a representative of YYC Food Truck Services to enquire as to whether the SCA would like to engage with the company as a way of building community spirit. Trucks would be set up in various designated locations for residents to enjoy their fare for a nominal price.
- Discussion by the Board deferred to a later date

SCA 40th Anniversary Art Contest

- The contest was advertised, thanks to Cathy Duke and Maureen Smith, on the SCA Website and in The Gazette.
- The contest runs from March 1 – April 15.
- 3 artists from our community will judge the entrees by April 30
- Prizes, thanks to Telus, will be given to the top 3 entrees from the following categories, 5-8 age, 9-12 age, 13-16 age.

Telus Virtual Contest

- Telus has involved 6 city communities (one being SCA CA) to take part in an on-line contest where residents can download a form asking them to identify why their community is great. The SCA has advertised the contest on the parking lot signage and on the website. Telus will select winners from the 6 communities who would be eligible for prizes worth up to \$100.00

Item 6: Councillor’s Office Ward 6

Meagan Ladouceur - Constituent Liaison

Community Clean-up (Recycling Day) hosted by the SCA CA – May 8 from 9am – 2pm

A few communities who will not be hosting a Community Clean-up Day may wish to partner with the SCA. Shelley Lakatos, will contact them

New city map outlining new speed limits within Ward 6

Two new street changes: 93rd Street SW in front of Webber Academy from 50km to 40 km
West Strathcona Dr SW on Springhaven side from 50km to 40 km
Calgary Transit to make buses and LRT stations and trains safer with more security and peace officers on-site.

Item 7: City of Calgary, Neighbourhood Partnership

James Runge - (NPC) Coordinator

Q4 Covid Relief Funding Letter indicating the SCA does not qualify for this funding, however, we can resubmit for funding

Regarding the SCA Building Assessment Report (previously known as the Lifecycle Report) James has connected with the Facility Operations Coordinator regarding the status of the final report.

The aim is to have the final report completed by the contractor and sent to The City and the SCA by mid-April.

The report will be sent to the SCA Board for review prior to the next Board meeting, April 21, 2021.

Item 8: Next Board Meeting

SCA Board Meeting on April 21 at 7:00pm

Item 9: Meeting Called to Close

Meeting adjourned at 9:14pm