

**FINAL**

**Strathcona, Christie, Aspen Community Association (SCA CA)  
Board Meeting Minutes  
December 15, 2021**

**Board Attendance:**

Maureen Smith, President  
Geoff Kalyniuk, Treasurer  
Carrie Stewart, Development, Traffic/Schools  
Adam Schwartz, Planning/Development  
Davood Khairkhan, Education and Integration  
Marlene Bainborough, Co-Secretary/Program/Events

**Also in Attendance:**

Shelley Lakatos, Office Manager  
Shelley Bartole, Asst. Office Manager  
James Runge, City of Calgary, Neighbourhood Partnership Coordinator (NPC)

**Item 1: Meeting Called to Order:**

Meeting began at 7:04pm

**Item 2: Additions to Agenda:**

The Board reviewed the agenda for concurrence and Maureen asked for any additions.

**Item 3: Approval of Past Minutes:**

Maureen requested a motion to accept the Meeting Minutes from November 17, 2021. Motion made by Marlene. Seconded by Adam. Motion carried.

**Item 4: Committee and Directors` Reports:**

Maureen Smith – President`s Report

- Guy Beavers – Calgary Parks Strategist has been in contact with the Maureen to discuss refurbishing details for certain play grounds in the SCA area. Guy will be putting together a plan for public engagement. Once discussed with the SCA the city will disseminate information and links for community residents to access information. Residents are asked by the SCA to forward all questions, comments, concerns directly to the City of Calgary, Guy Beavers.
- The SCA is enquiring about a new printer and ink cartridges. Maureen, Shelley L. and Eric Ostertag, SCA Technical Support will confirm best buy.
- Keeping in mind the budget the best printer is approximately \$520.00 with ink cartridges at #25.00 each
- A motion to approve the purchase. Adam approved. Maureen seconded.

- Karla Pollock, a former Board member, has kindly offered to again Chair the 2022 Casino Event
- The SCA will again be advertising for volunteers. All interested residents can contact the SCA Office
- Thank you to the City of Calgary for approving approximately \$5000.00 for Covid Relief toward the SCA finances
- Maureen, George and Geoff will review and update contracts for paid SCA contractors (Shelley Lakatos, Trevor Lakatos, Shelley Bartole, Cathy Duke, and Eric Ostertag). There should be few changes. The Board will review prior to formal approval.
- George with discussion from Trevor will give an update at the January 19, 2022 SCA Board Meeting regarding on-going building maintenance
- Discussion will also include a financial plan, with Board approval, that will include possible purchase of a new furnace and new tractor for snow removal.
- Due to Covid restrictions Maureen has **cancelled the annual December 25 Christmas Skate**
- Residents are welcome to enjoy the SCA ice rink but the building will be closed
- Cancellation notice will be posted on the SCA parking lot sign
- This does not affect programs presently offered at the SCA

#### Shelley Lakatos – Office Manager’s Report

- The Dec 4, 2021, Christmas Art and Craft Fair was a great success as was the City of Calgary’s Kid-Zone
- Feedback from vendors and attending residents was positive
- To date 85% of vendors have pre-paid for the 2022 event
- The SCA is adding new programs such as “Sit and Be Fit Yoga” which is a gentler movement class and “New Kids Dance” geared for 2-6 year old children
- Plans are underway for the SCA Winter Festival to be held on February 21, 2022. Shelley, George and Hollie will organize.
- **Shelley continues to keep up to date and inform the Board on new information regarding COVID issues and proper protocol and rules the SCA will ensure are being followed. Thank you, again Shelley.**

#### Geoff Kalyniuk – Treasurer’s Report

- Geoff stated that the year-to-date has had a positive income due to Covid Relief Funding and prudent spending by the SCA.
- We are looking at 2022 as a year for more financial opportunities for the SCA

#### Davood Khairhah, Director at Large

- Davood has been researching getting the SCA involved with Education and Integration of newcomers to the community
- He has approached 7 organizations. 2 are Canadian organizations working with the Government focusing on integration of new citizens
- 1 organization, The Centre for Newcomers, is interested in getting to know the SCA

- Would the Board be interested in these organizations doing a presentation to plan how they could engage with the SCA and community?
- Maureen recommended either the Board Meeting in January or February might be an opportunity for 1 or 2 organizations to do a presentation.
- Davood will look into the possibility

#### Carrie Stewart – Development/Traffic / Schools

- Carrie has received a number of emails from residents enquiring about development in their areas.
- The SCA will publicize a web site from the City that contains the map of developmental information within the Calgary area divided into specific wards.
- Maureen will also send the link to Carrie to pass on to interested residents.
- Residents are also directed to contact the City of Calgary directly regarding queries and concerns.

#### Adam Schwartz – Planning/Development

- No new information

#### Marlene Bainborough –Co-Secretary / Director of Events

- Marlene will be retiring from the SCA Board effective December 31, 2021 and expressed her pleasure working with such a great and dedicated Board and staff.
- Maureen thanked her for her time on the Board

### **Item 5: Presentation by City of Calgary, Neighbourhood Partnership Coordinator:**

#### James Runge – NP Coordinator

- The 2020 Financial Rating sent in by the SCA and reviewed by James reflects a healthy status
- James asked if the SCA could provide feedback on his performance and community support to date
- Maureen and Shelley L. will complete the survey and send to the City
- Application for the Q4 stage for financial support is open until February, 2022
- CCG re-imburement to James by January 31, 2022
- Calgary Awards for residents who have made a valuable contribution to their communities is open.
- Calgary Farm Stand Program is offering opportunities for communities to submit a request for booths selling farm fresh produce to residents
- Springbank and Coach Hill communities have already been involved in the program with great success
- Farm Stand sites could be set up on the SCA property or on other public land with prior permission
- If interested the SCA needs to submit a request to Kristi Peters by January 28, 2022
- Once approved there will be advertising on the SCA Website

- City of Calgary has 3 links regarding safety and health during winter months:
  1. A city map showing the snow and ice control outlining dates and locations of street cleaning for the winter months
  2. Home heating and fire prevention tips and safety recommendations
  3. Frozen pipe prevention for home owners
- James recommended the SCA publish the links in the Gazette and website for community residents to access

**Item 6: Next Board Meeting:**

SCA Board Meeting – January 19, 2022 at 7:00pm

**Item 7: Meeting called to Close:**

Maureen motioned to adjourn. Meeting adjourned at 8:24pm