

Final

Strathcona, Christie, Aspen Community Association (SCA)

ANNUAL GENERAL MEETING MINUTES

May 11, 2022

Board Attendance:

Maureen Smith, President
George Diwan, Vice President
Geoff Kalyniuk, Treasurer
Carrie Stewart, Development
Adam Schwartz, Planning
Taylor Zwarych, Planning and Special Projects
Davood Khairkhah, Education and Integration

Also in Attendance:

Shelley Lakatos, Officer Manager
Trevor Lakatos, Building Manager
Shelley Bartole, Office Assistant
Cathy Duke, Communications Manager

Sign-in sheet of all attendees

1. MEETING CALLED TO ORDER

Current Strathcona, Christie, Aspen Community Association President, Maureen Smith, called the Meeting to order at 7:00pm. Maureen introduced herself, welcomed all attendees and then introduced the Board of Directors, staff and special guests. She announced that she would be acting as Chairperson for the Annual General Meeting and advised that the Meeting Agenda was distributed to all attendees as they arrived.

2. CALLING OF THE ROLL AND CERTIFYING PROXIES

Chair Maureen Smith declared that the Meeting was duly constituted for the transaction of business pursuant to Section 5.06 of the Association Bylaws that provides that a quorum for the transaction of business at any General Meeting of the Association consists of not less than fifteen (15) members present. Maureen advised that she would keep record of the Minutes of this Meeting and that these Minutes would be published on the www.scacalgary.ca website.

3. NOTICE OF ANNUAL GENERAL MEETING

Chair Maureen Smith confirmed that in accordance with Section 5.04 of the Bylaws of the Association, proper notice of the Strathcona, Christie, Aspen Community Association Annual General Meeting was given in the April and May editions of the community printed newsletter, The Gazette, and by email newsletter.

Maureen advised that in addition to the paper copies available at the meeting, copies of the Audited Financial Statements, Minutes, By Laws, Business Plan and other documents are available on the SCA website. Attendees were advised that they could contact the SCA Office for emailed electronic copies.

4. INTRODUCTION OF BOARD MEMBERS AND ATTENDEES

5. RECOGNITION OF OUTGOING DIRECTORS

Chair Maureen Smith advised that Adam Schwartz, Carrie Ferguson, Shelley Bartole and Marlene Bainborough have all stepped down from the Board. These Board Members have provided the SCA and our community with an invaluable service. As recognition of their service, they will receive lifetime SCA memberships.

6. VOLUNTEER RECOGNITION

Chair Maureen Smith thanked the rink volunteers for their dedication and commitment in keeping the SCA ice surfaces in great shape all season. Also, a big thank you to Karla Pollock who has agreed to return as the SCA's Casino Chairperson.

7. APPROVAL OF PAST MINUTES

Chair Maureen Smith advised that the Minutes of the last Annual General Meeting held on May 12, 2021 were distributed to all Board Members for their review. There were no errors or omissions noted in these Minutes. Maureen Smith requested a Motion from the floor to accept the Meeting Minutes from May 12, 2020.

Motion made by Geoff Kalyniuk to approve the Minutes of the 2021 Annual General Meeting as presented. Seconded by Cathy Duke. All in favour. Motion carried.

8. FINANCIAL REPORT

Chair Maureen Smith advised that the Audited Financial Statements and Auditors Report for the fiscal year ending December 31, 2021, are available to attendees on the SCA website or can be emailed upon request.

The Financial Report was presented at this Meeting by Geoff Kalyniuk. He shared about recent financial challenges that the SCA CA is facing due to the Covid 19 pandemic, including a significant decrease in revenue from facility rentals. The Board and Staff remain cautious with budgetary planning and spending. Thankfully the SCA was awarded financial assistance from the City of Calgary Covid Relief Fund to help with expenses such as utilities and insurance. Geoff gave a brief overview of the 2021 Financial Statements and answered questions from attendees.

9. APPROVAL OF THE AUDITED FINANCIAL STATEMENTS

Chair Maureen Smith requested a Motion from the floor to approve the Audited Financial Statements for the fiscal year, ending December 31, 2021, as presented.

Motion made by Geoff Kalyniuk to approve the Audited Financial Statements for the fiscal year ending December 31, 2021, as presented. Seconded by George Diwan. All in favour. Motion carried.

10. APPOINTMENT OF THE AUDITOR

Chair Maureen Smith explained that in accordance with Section 8.01 of the Bylaws of the Association, the members may appoint the Auditor of the Association and fix the remuneration of the Auditors or such matters may be deferred to an alternate Meeting of the Directors. Maureen proposed that the Federation of Calgary Communities be retained and appointed as Auditor for the 2022 fiscal year Financial Report.

Chair Maureen Smith requested a Motion from the floor to retain and appoint Federation of Calgary Communities as Association Auditor for 2022 fiscal year.

Motion made by George Diwan to appoint Federation of Calgary Communities as Association Auditor for the 2022 fiscal year. Seconded by Shelley Bartole. All in favour. Motion carried.

11. PRESIDENT'S REPORT

Chair Maureen Smith provided an overview of 2021.

SCA Office and Facility Staff Appreciation:

Maureen offered special appreciation to the following SCA Office and Facility Staff for their ongoing commitment to the SCA Community Association:

Cathy Duke, Communications Manager
Mukesh Kumar, Caretaker Services
Shelley Lakatos, SCA Office Manager
Trevor Lakatos, SCA Building Manager
Eric Ostertag, IT Support
Michael Smith, Webmaster

~ Immense gratitude to all SCA Staff, Board Members and volunteers for their participation!

SCA Community Support:

Maureen expressed sincere gratitude to the following individuals for their valuable contribution to the SCA

Community Association:

Evette Berry, Little Free Library
Marlene Fritzler, Strathcona Park Beautification
Joanne McKenzie Hicks, Community Safety
Constable Suzanne Sheppard, City of Calgary Community Resource Officer
Judy Wong, Pro Bono Legal Support

SCA Sponsored Events and Programs:

Maureen shared that the SCA building and lands are owned by the City and leased to the Community Association who is trusted with their stewardship and upkeep. Revenue generated by operations is crucial and supports the day-to-day cost of running the building. There are also immense capital cost projects that a building of this large size requires on an annual basis. Maureen assured that a continual review is done for future facility renovation needs and prioritizing capital grant projects.

The SCA is confident that moving forward it will recover from the effects of Covid as programming and events return to the building.

Membership

Membership is an ongoing goal and continues to grow. The SCA thanks the community for their support.

Community Gardens and Community Orchard:

Maureen reported that the Community Garden and Community Orchard celebrated 9 years and continued to be a huge success with school groups and volunteers.

SCA Facility Recycling Program:

Maureen shared that the SCA is proud to have established a comprehensive Recycling Program that continues to significantly reduce landfill garbage.

SCA Website and Newsletters:

Maureen reported that great improvements have been made by SCA office staff to the website making it more informative, easier to navigate and increasing rental traffic. A newsletter is periodically emailed to all members and our published Canada Post newsletter, The Gazette, is delivered across the three communities and welcomes local contributions and advertisers. Advertisers are welcome to support our programming and events!

12. REPORTS OF DIRECTORS

Development, Traffic and Schools - Shelley Bartole and Carrie Ferguson

Carrie Stewart reported that there have been no new material development applications over the past year and recent applications are primarily requests for home businesses.

Planning – Taylor Zwarych

Taylor Zwarych reported ongoing participation in Federation of Calgary Communities virtual workshops, urban planning education and organization learning opportunities.

13. ELECTION OF DIRECTORS

The following Directors are returning for the second year of a two year term:

Carrie Stewart, Development, Traffic and Parking
Davood Khairkhah, Education and Integration

The following Directors are returning for a two-year term:

Maureen Smith, President
George Diwan, Vice President
Geoff Kalyniuk, Treasurer
Taylor Zwarych, Planning and Special Projects

Motion made by Carrie Stewart to close Director Nominations. Seconded by Trevor Lakatos. All in favour. Motion carried.

Chair Maureen Smith requested a Motion from the floor that those Nominated be duly elected by acclamation.

Directors of the Association for the next year.

Motion made by George Diwan that those Nominated be duly elected by acclamation as Directors of the Association for the next year. Seconded by Shelley Bartole. All in favour. Motion carried.

14. ADJOURNMENT

Chair Maureen Smith expressed appreciation for those in attendance and requested a Motion from the floor for Meeting adjournment at 8 pm.

Motion made by Adam Schwartz to Adjourn the Annual General Meeting. Seconded by Shelley Bartole.

All in favour. Motion carried.

